

AGENDA  
for the  
REGULAR MEETING of the BOARD OF TRUSTEES  
of the  
PROSPECT HEIGHTS FIRE PROTECTION DISTRICT  
scheduled for  
December 15, 2020 at 8:00 A.M. at  
**Fire Station**

**10 E. Camp McDonald Rd., Prospect Heights, IL**

*Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the fire chief, Drew Smith, at the above address, at (224)318-1720(Voice), at (847)253-4759(Fax) or [firechief@phfire.com](mailto:firechief@phfire.com).*

**Virtual attendance is required for public participation**

Join Via Zoom Meeting

<https://us02web.zoom.us/j/85467618700?pwd=bmlMQjd4ZEJldiBjSU9uSkNSK1B3Zz09>

Meeting ID: 854 6761 8700

Passcode: 076211

**In response to COVID-19, this meeting will be available by video/audio conferencing as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 and the amendments of the Open Meetings Act exempting the requirement of the Open Meetings Act for the physical presence of the Trustees at the meeting and permitting Trustees and the public attendance by video, audio, or telephone access.**

1. CALL TO ORDER

- 1.1. Called pursuant to Schedule of Meeting Dates
- 1.2. Roll Call of Trustees:
  - Jon Tammen,
  - Shawn Clisham,
  - Joe Vertone
  - Charles (KC) Ferguson
  - James Rebecca
- 1.3. Declare quorum present and acknowledge for the minutes all other persons in attendance.
- 1.4. Administer Oath of Officer to new fire commissioner

2. THE SECRETARY'S REPORT

- 2.1. Consideration of the minutes of November 17, 2020 regular meeting of the Prospect Heights Fire Protection District Board of Trustees.

3. THE TREASURER'S REPORT

- 3.1. Presentation of and consideration to accept the Treasurer's Report.
- 3.2. Presentation of and consideration to approve payment of the bills.

4. CITIZENS TO BE HEARD

*At this time, a member of the public may address the commission on a non-agenda item for a maximum of three minutes.*

5. OLD BUSINESS

- 5.1. Fire Chief's Report.
- 5.2. Review the Trustees Monthly Event Calendar

6. NEW BUSINESS

- 6.1. Review and adopt schedule of 2021 Regular Meeting Dates of the Prospect Heights Fire Protection District Board of Trustees
- 6.2. Review, discussion and adoption of Resolution R2020-004, Resolution regarding the Employment Agreement between Drew Smith (Fire Chief) and the Fire District.
- 6.3. Truth in Taxation Hearing
- 6.4. Review and Adoption of Ordinance 2020-003, Tax Levy
- 6.5. Review and Adopt Resolution 2020-R005, A Resolution Directing the County Clerk not to Reduce the Insurance, Social Security, Pension, IMRF, and Emergency Rescue Funds
- 6.6. Request for Board Action: Approve deposit of next year's HSA contributions

7. OTHER MATTERS

- 7.1. President's Report
- 7.2. Attorney's Report
- 7.3. Closed Session, if required, for one or more reasons permitted under 5 ILCS 120/2(c):
  - (1) *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.*
  - (2) *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*
  - (3) *The selection of a person to fill a public office, including a vacancy in a public office.*
  - (5) *The purchase or lease of real property.*
  - (6) *The setting of a price for sale or lease of property owned by the public body.*
  - (7) *The sale or purchase of securities, investments, or investment contracts.*
  - (8) *Security procedures.*
  - (11) *Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.*
  - (12) *The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act.*
  - (21) *Discussion of minutes of closed meetings for purposes of approval or semi-annual review as mandated by Section 2.06.*
- 7.3.1. Consideration of the minutes of the closed session of the Prospect Heights Fire Protection District Board of Trustees Meeting of October 19, 2020.
  - (29) *Meetings between auditors and audit committees, finance committees, and their equivalents.*

8. ADJOURNMENT