

AGENDA  
for the  
REGULAR MEETING of the BOARD OF TRUSTEES  
of the  
PROSPECT HEIGHTS FIRE PROTECTION DISTRICT  
scheduled for  
January 19, 2021 at 8:00 A.M. at  
**Fire Station**

**10 E. Camp McDonald Rd., Prospect Heights, IL**

*Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the fire chief, Drew Smith, at the above address, at (224)318-1720(Voice), at (847)253-4759(Fax) or [firechief@phfire.com](mailto:firechief@phfire.com).*

**In response to COVID-19, this meeting will be available by video/audio conferencing as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 and the amendments of the Open Meetings Act exempting the requirement of the Open Meetings Act for the physical presence of the Trustees at the meeting and permitting Trustees and the public attendance by video, audio, or telephone access.**

**Virtual attendance is required for public participation**

Join Via Zoom Meeting

<https://us02web.zoom.us/j/82343207857?pwd=VnFObDJUM2RZc3pKNjQ0Rlo5UTZRZz09>

Meeting ID: 823 4320 7857    Passcode: 097313

or

+1-312-626-6799    Meeting ID: 823 4320 7857    Passcode: 097313

1. CALL TO ORDER
  - 1.1. Called pursuant to Schedule of Meeting Dates
  - 1.2. Roll Call of Trustees:  
Jon Tammen,  
Shawn Clisham,  
Joe Vertone  
Charles (KC) Ferguson  
James Rebecca
  - 1.3. Declare quorum present and acknowledge for the minutes all other persons in attendance.
2. THE SECRETARY'S REPORT
  - 2.1. Consideration of the minutes of December 15, 2020 regular meeting of the Prospect Heights Fire Protection District Board of Trustees.
3. THE TREASURER'S REPORT
  - 3.1. Presentation of and consideration to accept the Treasurer's Report.
  - 3.2. Presentation of and consideration to approve payment of the bills.
  - 3.3. Review Quarter 4 year-to-date comparison of income versus expenditures
4. CITIZENS TO BE HEARD  
*At this time, a member of the public may address the commission on a non-agenda item for a maximum of three minutes.*

5. OLD BUSINESS

- 5.1. Fire Chief's Report.
- 5.2. Review the Trustees Monthly Event Calendar

6. NEW BUSINESS

- 6.1. Convene Budget Hearing
- 6.2. Review and Adoption of Ordinance 2021-001, Final 2021 Budget and Appropriation Ordinance
- 6.3. Action to transfer investment custodial account to Charles Schwab

7. OTHER MATTERS

- 7.1. President's Report
- 7.2. Attorney's Report
- 7.3. Closed Session, if required, for one or more reasons permitted under 5 ILCS 120/2(c):
  - (1) *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.*
  - (2) *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*
  - (3) *The selection of a person to fill a public office, including a vacancy in a public office.*
  - (5) *The purchase or lease of real property.*
  - (6) *The setting of a price for sale or lease of property owned by the public body.*
  - (7) *The sale or purchase of securities, investments, or investment contracts.*
  - (8) *Security procedures.*
  - (11) *Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.*
  - (12) *The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act.*
  - (21) *Discussion of minutes of closed meetings for purposes of approval or semi-annual review as mandated by Section 2.06.*
- 7.3.1. Consideration of the minutes of the closed session of the Prospect Heights Fire Protection District Board of Trustees Meeting of October 19, 2020.
- 7.3.2. Review and consider for release all currently held closed session minutes.
- 7.3.3. Review and consider for destruction all currently held closed session verbatim recordings.
  - (29) *Meetings between auditors and audit committees, finance committees, and their equivalents.*

8. ADJOURNMENT