

AGENDA
for the
REGULAR MEETING of the BOARD OF TRUSTEES
of the
PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
scheduled for
April 21, 2026, at 11:00 A.M.
at the Fire Station, 10 E. Camp McDonald Rd., Prospect Heights, IL

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the fire chief, Drew Smith, at the above address, at (224)318-1720(Voice), at (847)253-4759(Fax) or firechief@phfire.com.

1. CALL TO ORDER

- 1.1. Called pursuant to Schedule of Meeting Dates
- 1.2. Roll Call of Trustees:
Shawn Clisham,
Joe Vertone
Charles (KC) Ferguson
James Rebecca
Bill McDonald
- 1.3. Motion to permit remote participation by one or more trustees, if required
- 1.4. Declare quorum present and acknowledge for the minutes all other people in attendance

2. THE SECRETARY'S REPORT

- 2.1. Consideration of the minutes of February 17, 2026, regular meeting of the Prospect Heights Fire Protection District Board of Trustees
- 2.2. Consideration of the minutes of February 17, 2026, closed meeting of the Prospect Heights Fire Protection District Board of Trustees
- 2.3. Consideration of the minutes of March 10, 2026, regular meeting of the Prospect Heights Fire Protection District Board of Trustees
- 2.4. Consideration of the minutes of March 10, 2026, closed meeting of the Prospect Heights Fire Protection District Board of Trustees
- 2.5. Consideration of the minutes of April 7, 2026, regular meeting of the Prospect Heights Fire Protection District Board of Trustees
- 2.6. Consideration of the minutes of April 7, 2026, closed meeting of the Prospect Heights Fire Protection District Board of Trustees

3. THE TREASURER'S REPORT

- 3.1. Presentation of and consideration to accept February and March 2026 Treasurer's Reports
- 3.2. Presentation of and consideration to approve payment of February and March 2026 expenses
- 3.3. Review Quarter 1 year-to-date comparison of income versus expenditures
- 3.4. Investment report
- 3.5. Discussion on and possible approval of the movement of funds to or from the investment account
- 3.6. Discussion and possible action on Money Market operation and change of name on Old National Bank account
- 3.7. Approve transfer of \$34,124.85 from the operational checking account to the Foreign Fire Insurance account

4. CITIZENS TO BE HEARD

At this time, a member of the public may address the commission on a non-agenda item for a maximum of three minutes.

5. OLD BUSINESS

5.1. Fire Chief's Report

6. NEW BUSINESS

- 6.1. Action to hold or release previous closed session minutes.
- 6.2. Action to destroy verbatim recordings older than 18 months.
- 6.3. Approval to pay the GEMT invoice for FY2026 Quarter 2 in the amount of \$22,664.68.
- 6.4. Declaration as surplus the 1992 Leland flatbed trailer and authorize fire chief to dispose of same.
- 6.5. Adoption of Resolution 2026-R001 authorizing execution of Memorandum of Understanding between Northwest Central Joint Emergency Management System and the Prospect Heights Fire Protection District for the Participation in the JEMS Local Emergency Management Assistant Team (Type IV)
- 6.6. Adoption of Resolution 2026-R002, A Resolution Adopting the Revised Prospect Heights Fire Protection District Financial Policies
- 6.7. Adoption of Ordinance 2026-00#, fire codes
- 6.8. Acceptance of Guaranteed Maximum Price from Leopardo, Inc. for firehouse renovations
- 6.9. Acceptance of most responsive firehouse furniture bid

7. OTHER MATTERS

- 7.1. President's Report
- 7.2. Attorney's Report
- 7.3. Closed Session, if required, for one or more reasons permitted under 5 ILCS 120/2(c):
 - (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.*
 - (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*
 - (3) The selection of a person to fill a public office, including a vacancy in a public office.*
 - (5) The purchase or lease of real property.*
 - (6) The setting of a price for sale or lease of property owned by the public body.*
 - (7) The sale or purchase of securities, investments, or investment contracts.*
 - (8) Security procedures.*
 - (11) Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.*
 - (12) The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act.*
 - (21) Discussion of minutes of closed meetings for purposes of approval or semi-annual review as mandated by Section 2.06.*
 - (29) Meetings between auditors and audit committees, finance committees, and their equivalents.*
- 7.4. Action on Closed Session matter(s).

8. ADJOURNMENT