

AGENDA
for the
REGULAR MEETING of the BOARD OF TRUSTEES
of the
PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
scheduled for
December 18, 2023 at 4:00 P.M. at
Fire Station
10 E. Camp McDonald Rd., Prospect Heights, IL

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the fire chief, Drew Smith, at the above address, at (224)318-1720(Voice), at (847)253-4759(Fax) or firechief@phfire.com.

1. CALL TO ORDER

- 1.1. Called pursuant to Schedule of Meeting Dates
- 1.2. Roll Call of Trustees:
Shawn Clisham,
Joe Vertone
Charles (KC) Ferguson
James Rebecca
Lars Anderson

2. THE SECRETARY'S REPORT

- 2.1. Consideration of the minutes of the November 13, 2023 regular meeting of the Prospect Heights Fire Protection District Board of Trustees

3. THE TREASURER'S REPORT

- 3.1. Presentation of and consideration to accept the November Treasurer's Report
- 3.2. Presentation of and consideration to approve payment of the November bills.
- 3.3. Update banking transaction authorizations: Delete past trustee Tammen and add new trustee Anderson

4. CITIZENS TO BE HEARD

At this time, a member of the public may address the commission on a non-agenda item for a maximum of three minutes.

5. OLD BUSINESS

- 5.1. Fire Chief's Report

6. NEW BUSINESS

- 6.1. Discussion and possible action to appoint a firm for underwriting services related to bond issuance.
- 6.2. Acknowledge receipt of Municipal Compliance Report
- 6.3. Conduct budget hearing
- 6.4. Review and Adoption of Ordinance 2023-005, Final 2024 Budget and Appropriations Ordinance
- 6.5. Conduct truth in taxation hearing
- 6.6. Review and Adoption of Ordinance 2023-004, 2024 Tax Levy Ordinance

- 6.7. Review and Adopt Resolution 2023-R003, A Resolution Directing the County Clerk not to Reduce the Insurance, Social Security, Pension, IMRF, and Emergency Rescue Funds
- 6.8. Request for Board Action: Approve deposit of next year's HSA contributions
- 6.9. Approval of 2024 schedule of regular meetings of the Board of Trustees
- 6.10. Approval of Amendment to Employment Agreement Between the Prospect Heights Fire Protection District and Chief Drew Smith Dates October 17, 2017.

7. OTHER MATTERS

- 7.1. President's Report
 - 7.1.1. Reappointment of Fire Commissioner
- 7.2. Attorney's Report
- 7.3. Closed Session, if required, for one or more reasons permitted under 5 ILCS 120/2(c):
 - (1) *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.*
 - (2) *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*
 - (3) *The selection of a person to fill a public office, including a vacancy in a public office.*
 - (5) *The purchase or lease of real property.*
 - (6) *The setting of a price for sale or lease of property owned by the public body.*
 - (7) *The sale or purchase of securities, investments, or investment contracts.*
 - (8) *Security procedures.*
 - (11) *Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.*
 - (12) *The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act.*
 - (21) *Discussion of minutes of closed meetings for purposes of approval or semi-annual review as mandated by Section 2.06.*
 - (29) *Meetings between auditors and audit committees, finance committees, and their equivalents.*
- 7.4. Action on Closed Session matter(s).
 - 7.4.1. Consideration of the minutes of the closed session of the Prospect Heights Fire Protection District Board of Trustees Meeting of November 13, 2023

8. ADJOURNMENT