

AGENDA
for the
REGULAR MEETING of the BOARD OF TRUSTEES
of the
PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
scheduled for
December 9, 2024 at 4:00 P.M. at
Fire Station
10 E. Camp McDonald Rd., Prospect Heights, IL

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the fire chief, Drew Smith, at the above address, at (224)318-1720(Voice), at (847)253-4759(Fax) or firechief@phfire.com.

1. CALL TO ORDER

- 1.1. Called pursuant to Schedule of Meeting Dates
- 1.2. Roll Call of Trustees:
Shawn Clisham,
Joe Vertone
Charles (KC) Ferguson
James Rebecca
Lars Anderson
- 1.3. Motion to permit remote participation by one or more trustees, if required
- 1.4. Declare quorum present and acknowledge for the minutes all other persons in attendance

2. THE SECRETARY'S REPORT

- 2.1. Consideration of the minutes of the November 4, 2024 regular meeting of the Prospect Heights Fire Protection District Board of Trustees

3. THE TREASURER'S REPORT

- 3.1. Presentation of and consideration to accept the November 2024 Treasurer's Reports
- 3.2. Presentation of and consideration to approve payment of the November 2024 bills
- 3.3. Approve movement of funds to or from investment account

4. CITIZENS TO BE HEARD

At this time, a member of the public may address the commission on a non-agenda item for a maximum of three minutes.

5. OLD BUSINESS

- 5.1. Fire Chief's Report

6. NEW BUSINESS

- 6.1. Acknowledge receipt of Municipal Compliance Report
- 6.2. Conduct budget hearing
- 6.3. Review and Adoption of Ordinance 2024-005, Final 2025 Budget and Appropriations Ordinance
- 6.4. Conduct truth in taxation hearing
- 6.5. Review and Adoption of Ordinance 2024-006, 2024 Tax Levy Ordinance
- 6.6. Review and Adopt Resolution 2024-R001, A Resolution Directing the County Clerk not to Reduce the Insurance, Social Security, Pension, IMRF, and Emergency Rescue Funds
- 6.7. Request for Board Action: Approve deposit of next year's HSA contributions
- 6.8. Approval of 2025 schedule of regular meetings of the Board of Trustees
- 6.9. Approval of Amendment to Employment Agreement Between the Prospect Heights Fire Protection District and Chief Drew Smith Dates October 17, 2017.
- 6.10. Discussion and possible action to approve agreement with Leopardo Construction to serve as construction manager for firehouse renovation.
- 6.11. Ratification of collective bargaining agreement between the Prospect Heights Fire Protection District and Teamsters Local 700 and authorization for staff to pay the \$3,000 ratification bonus contained in Article 13, Section 5 to each bargaining unit member.
- 6.12. Ratify appointment of a deputy fire chief.
- 6.13. Authorize payment to Zions Bank for holders of Series 20024 bonds in the amount of \$710,794.46.
- 6.14. Discussion on succession planning

7. OTHER MATTERS

- 7.1. President's Report
 - 7.1.1. Reappointment of Robert McLoughlin as commissioner on Board of Fire Commissioners.
- 7.2. Attorney's Report
- 7.3. Closed Session, if required, for one or more reasons permitted under 5 ILCS 120/2(c):
 - (1) *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.*
 - (2) *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*
 - (3) *The selection of a person to fill a public office, including a vacancy in a public office.*
 - (5) *The purchase or lease of real property.*
 - (6) *The setting of a price for sale or lease of property owned by the public body.*
 - (7) *The sale or purchase of securities, investments, or investment contracts.*
 - (8) *Security procedures.*
 - (11) *Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.*
 - (12) *The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act.*
 - (21) *Discussion of minutes of closed meetings for purposes of approval or semi-annual review as mandated by Section 2.06.*
 - (29) *Meetings between auditors and audit committees, finance committees, and their equivalents.*
- 7.4. Action on Closed Session matter(s).

8. ADJOURNMENT