

AGENDA  
for the  
REGULAR MEETING of the BOARD OF TRUSTEES  
of the  
PROSPECT HEIGHTS FIRE PROTECTION DISTRICT  
scheduled for

February 18, 2025 at 10:00 A.M.

**Note time change**

at the Fire Station, 10 E. Camp McDonald Rd., Prospect Heights, IL

*Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the fire chief, Drew Smith, at the above address, at (224)318-1720(Voice), at (847)253-4759(Fax) or [firechief@phfire.com](mailto:firechief@phfire.com).*

1. CALL TO ORDER

- 1.1. Called pursuant to Schedule of Meeting Dates
- 1.2. Roll Call of Trustees:  
Shawn Clisham,  
Joe Vertone  
Charles (KC) Ferguson  
James Rebecca  
Lars Anderson
- 1.3. Motion to permit remote participation by one or more trustees, if required
- 1.4. Declare quorum present and acknowledge for the minutes all other persons in attendance

2. THE SECRETARY'S REPORT

- 2.1. Consideration of the minutes of the December 9, 2024 regular meeting of the Prospect Heights Fire Protection District Board of Trustees

3. THE TREASURER'S REPORT

- 3.1. Presentation of and consideration to accept the December 2024 Treasurer's Reports
- 3.2. Presentation of and consideration to accept the January 2025 Treasurer's Reports
- 3.3. Presentation of and consideration to approve payment of the December 2024 bills
- 3.4. Presentation of and consideration to approve payment of the January 2025 bills
- 3.5. Review of end-of-year 2024 income versus expenses report
- 3.6. Approve movement of funds to or from investment account

4. CITIZENS TO BE HEARD

*At this time, a member of the public may address the commission on a non-agenda item for a maximum of three minutes.*

5. OLD BUSINESS

- 5.1. Fire Chief's Report
  - 5.1.1. 2024 Annual Report
  - 5.1.2. 2024 goals accomplished
  - 5.1.3. 2025 goals set
- 5.2. Discussion on fire chief succession plan.

6. NEW BUSINESS

7. OTHER MATTERS

7.1. President's Report

7.2. Attorney's Report

7.3. Closed Session, if required, for one or more reasons permitted under 5 ILCS 120/2(c):

*(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.*

*(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*

*(3) The selection of a person to fill a public office, including a vacancy in a public office.*

*(5) The purchase or lease of real property.*

*(6) The setting of a price for sale or lease of property owned by the public body.*

*(7) The sale or purchase of securities, investments, or investment contracts.*

*(8) Security procedures.*

*(11) Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.*

*(12) The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act.*

*(21) Discussion of minutes of closed meetings for purposes of approval or semi-annual review as mandated by Section 2.06.*

*(29) Meetings between auditors and audit committees, finance committees, and their equivalents.*

7.4. Action on Closed Session matter(s).

8. ADJOURNMENT