

AGENDA
for the
REGULAR MEETING of the BOARD OF TRUSTEES
of the
PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
scheduled for
March 11, 2024 at 4:00 P.M. at
Fire Station
10 E. Camp McDonald Rd., Prospect Heights, IL

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the fire chief, Drew Smith, at the above address, at (224)318-1720(Voice), at (847)253-4759(Fax) or firechief@phfire.com.

1. CALL TO ORDER

- 1.1. Called pursuant to Schedule of Meeting Dates
- 1.2. Roll Call of Trustees:
Shawn Clisham,
Joe Vertone
Charles (KC) Ferguson
James Rebecca
Lars Anderson
- 1.3. Motion to permit remote participation by one or more trustees

2. THE SECRETARY'S REPORT

- 2.1. Consideration of the minutes of the January 8, 2024 regular meeting of the Prospect Heights Fire Protection District Board of Trustees
- 2.2. Consideration of the minutes of the closed session of the Prospect Heights Fire Protection District Board of Trustees Meetings of December 18, 2023
- 2.3. Consideration of closed session minutes and verbatim recordings following semi-annual review

3. THE TREASURER'S REPORT

- 3.1. Presentation of and consideration to accept the January Treasurer's Report
- 3.2. Presentation of and consideration to accept the February Treasurer's Report
- 3.3. Action to transfer \$400,000 into investment account
- 3.4. Presentation of and consideration to approve payment of the January bills.
- 3.5. Presentation of and consideration to approve payment of the February bills.
- 3.6. Review of 2023 income versus expense report.

4. CITIZENS TO BE HEARD

At this time, a member of the public may address the commission on a non-agenda item for a maximum of three minutes.

5. OLD BUSINESS

- 5.1. Fire Chief's Report
- 5.2. 2023 annual report
- 5.3. 2024 goals
- 5.4. Decennial committee report

6. NEW BUSINESS

- 6.1. Ratify appointment of Trustee Lars Anderson as secretary for all matters relating to the sale and issuance of bonds.
- 6.2. Discussion and possible action to donate the 1991 E-One ARFF vehicle to a 501c3 charity.

7. OTHER MATTERS

- 7.1. President's Report
- 7.2. Attorney's Report
- 7.3. Closed Session, if required, for one or more reasons permitted under 5 ILCS 120/2(c):
 - (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.*
 - (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*
 - (3) The selection of a person to fill a public office, including a vacancy in a public office.*
 - (5) The purchase or lease of real property.*
 - (6) The setting of a price for sale or lease of property owned by the public body.*
 - (7) The sale or purchase of securities, investments, or investment contracts.*
 - (8) Security procedures.*
 - (11) Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.*
 - (12) The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act.*
 - (21) Discussion of minutes of closed meetings for purposes of approval or semi-annual review as mandated by Section 2.06.*
 - (29) Meetings between auditors and audit committees, finance committees, and their equivalents.*
- 7.4. Action on Closed Session matter(s).

8. ADJOURNMENT

Next scheduled meeting is April 15.