

AGENDA
for the
REGULAR MEETING of the BOARD OF TRUSTEES
of the
PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
scheduled for
May 20, 2025 at 11:00 A.M.
at the Fire Station, 10 E. Camp McDonald Rd., Prospect Heights, IL

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the fire chief, Drew Smith, at the above address, at (224)318-1720(Voice), at (847)253-4759(Fax) or firechief@phfire.com.

1. CALL TO ORDER

- 1.1. Called pursuant to Schedule of Meeting Dates
- 1.2. Roll Call of Trustees:
Shawn Clisham,
Joe Vertone
Charles (KC) Ferguson
James Rebecca
Bill McDonald
- 1.3. Motion to permit remote participation by one or more trustees, if required
- 1.4. Declare quorum present and acknowledge for the minutes all other persons in attendance
- 1.5. Acknowledge reappointment of Trustee Ferguson
- 1.6. Election of board officers: president, secretary, and treasurer.

2. THE SECRETARY'S REPORT

- 2.1. Consideration of the minutes of the April 15, 2025 regular meeting of the Prospect Heights Fire Protection District Board of Trustees

3. THE TREASURER'S REPORT

- 3.1. Presentation of and consideration to accept the April 2025 Treasurer's Reports
- 3.2. Presentation of and consideration to approve payment of the April 2025 bills
- 3.3. Presentation of and consideration to approve semi-annual payment of the PHFPD Series 2024 General Obligation Bond in the amount of \$134,875.00.
- 3.4. Approve movement of funds to or from investment account
- 3.5. Review of Quarter 1 income and expenses
- 3.6. Status of audit

4. CITIZENS TO BE HEARD

At this time, a member of the public may address the commission on a non-agenda item for a maximum of three minutes.

5. OLD BUSINESS

- 5.1. Fire Chief's Report
- 5.2. Discussion on fire chief succession plan.

6. NEW BUSINESS

- 6.1. Appointment of OMA and FOIA officials.
- 6.2. Discussion and possible action to approve an emergency expenditure for the replacement of the Station 39 roof.
- 6.3. Action to approve Resolution 2025 – R001, A resolution authorizing the president of the Prospect Heights Fire Protection District to enter into an intergovernmental agreement between the City of Prospect Heights and the Prospect Heights Fire Protection District regarding the district and the city's parking agreement and access easement

7. OTHER MATTERS

- 7.1. President's Report
- 7.2. Attorney's Report
- 7.3. Closed Session, if required, for one or more reasons permitted under 5 ILCS 120/2(c):
 - (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.*
 - (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*
 - (3) The selection of a person to fill a public office, including a vacancy in a public office.*
 - (5) The purchase or lease of real property.*
 - (6) The setting of a price for sale or lease of property owned by the public body.*
 - (7) The sale or purchase of securities, investments, or investment contracts.*
 - (8) Security procedures.*
 - (11) Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.*
 - (12) The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act.*
 - (21) Discussion of minutes of closed meetings for purposes of approval or semi-annual review as mandated by Section 2.06.*
 - (29) Meetings between auditors and audit committees, finance committees, and their equivalents.*
- 7.4. Action on Closed Session matter(s).

8. ADJOURNMENT