

AGENDA  
for the  
REGULAR MEETING of the BOARD OF TRUSTEES  
of the  
PROSPECT HEIGHTS FIRE PROTECTION DISTRICT  
scheduled for  
May 23, 2023 at 8:00 A.M. at  
**Fire Station**  
**10 E. Camp McDonald Rd., Prospect Heights, IL**

*Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the fire chief, Drew Smith, at the above address, at (224)318-1720(Voice), at (847)253-4759(Fax) or [firechief@phfire.com](mailto:firechief@phfire.com).*

1. CALL TO ORDER

- 1.1. Called pursuant to Schedule of Meeting Dates
- 1.2. Roll Call of Trustees:  
Jon Tammen,  
Shawn Clisham,  
Joe Vertone  
Charles (KC) Ferguson  
James Rebecca
- 1.3. Declare quorum present and acknowledge for the minutes all other persons in attendance
- 1.4. Acknowledge reappointment of Mr. Clisham by Wheeling Township Board of Trustees as PHFPD trustees.
- 1.5. Nomination and election of officers for the Board of Trustees

2. THE SECRETARY'S REPORT

- 2.1. Consideration of the minutes of the April 18, 2023 regular meeting of the Prospect Heights Fire Protection District Board of Trustees

3. THE TREASURER'S REPORT

- 3.1. Presentation of and consideration to accept the Treasurer's Report
- 3.2. Presentation of and consideration to approve payment of the bills

4. CITIZENS TO BE HEARD

*At this time, a member of the public may address the commission on a non-agenda item for a maximum of three minutes.*

5. OLD BUSINESS

- 5.1. Fire Chief's Report

6. NEW BUSINESS

- 6.1. Conduct first meeting of the Decennial Committee on Local Government Efficiency Act, 50 ILCS 70/1 *et seq.*,
  - 6.1.1. Call to order
  - 6.1.2. Declare quorum present and acknowledge for the minutes all other persons in attendance
  - 6.1.3. Citizens to be heard

*At this time, a member of the public may address the commission on a non-agenda item for a maximum of three minutes.*

- 6.1.4. New business
  - 6.1.4.1. Committee formation
  - 6.1.4.2. Provide direction to fire chief
- 6.1.5. Adjournment
- 6.2. Designation of Open Meetings Act and Freedom of Information Act officials.
- 6.3. Acknowledgement of referendum results and any action on those results as may be required by law.
- 6.4. Adoption of Resolution R2023-002, A resolution adopting and authorizing an interlocal contract for cooperative purchasing with the Houston Galveston Area Council
- 6.5. Discussion regarding referendum and bond issuance
- 6.6. Discussion and Adoption of Ordinance 2023-001, An Ordinance Expressing Official Intent Regarding Certain Expenditures to be Reimbursed from Proceeds of An Obligation to be Issued by The Prospect Heights Fire Protection District, Cook County, Illinois.

## 7. OTHER MATTERS

- 7.1. President's Report
- 7.2. Attorney's Report
- 7.3. Closed Session, if required, for one or more reasons permitted under 5 ILCS 120/2(c):
  - (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.*
  - (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*
  - (3) The selection of a person to fill a public office, including a vacancy in a public office.*
  - (5) The purchase or lease of real property.*
  - (6) The setting of a price for sale or lease of property owned by the public body.*
  - (7) The sale or purchase of securities, investments, or investment contracts.*
  - (8) Security procedures.*
  - (11) Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.*
  - (12) The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act.*
  - (21) Discussion of minutes of closed meetings for purposes of approval or semi-annual review as mandated by Section 2.06.*
- 7.3.1. Consideration of the minutes of the closed session of the Prospect Heights Fire Protection District Board of Trustees Meeting of April 18, 2022
  - (29) Meetings between auditors and audit committees, finance committees, and their equivalents.*
- 7.4. Action on Closed Session matter(s).

## 8. ADJOURNMENT