

AGENDA  
for the  
REGULAR MEETING of the BOARD OF TRUSTEES  
of the  
PROSPECT HEIGHTS FIRE PROTECTION DISTRICT  
scheduled for  
November 13, 2023 at 4:00 P.M. at  
Fire Station  
10 E. Camp McDonald Rd., Prospect Heights, IL

*Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the fire chief, Drew Smith, at the above address, at (224)318-1720(Voice), at (847)253-4759(Fax) or [firechief@phfire.com](mailto:firechief@phfire.com).*

1. CALL TO ORDER

- 1.1. Called pursuant to Schedule of Meeting Dates
- 1.2. Roll Call of Trustees:  
Shawn Clisham,  
Joe Vertone  
Charles (KC) Ferguson  
James Rebecca  
Lars Anderson

2. THE SECRETARY'S REPORT

- 2.1. Consideration of the minutes of the October 17, 2023 regular meeting of the Prospect Heights Fire Protection District Board of Trustees

3. THE TREASURER'S REPORT

- 3.1. Presentation of and consideration to accept the October Treasurer's Report
- 3.2. Presentation of and consideration to approve payment of the October bills.

4. CITIZENS TO BE HEARD

*At this time, a member of the public may address the commission on a non-agenda item for a maximum of three minutes.*

5. OLD BUSINESS

- 5.1. Fire Chief's Report

6. NEW BUSINESS

- 6.1. Presentation and Approval of Agreement for Services with 845 Design Group for firehouse project
- 6.2. Presentation and Adoption of Ordinance 2023-002, An Ordinance Providing for the Assessment of Fees for Ambulance Service and Transportation to the Hospital
- 6.3. Presentation and Adoption of Ordinance 2023-003, Tentative 2024 Budget and Appropriation Ordinance

7. OTHER MATTERS

- 7.1. President's Report
- 7.2. Attorney's Report
- 7.3. Closed Session, if required, for one or more reasons permitted under 5 ILCS 120/2(c):
  - (1) *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.*
  - (2) *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*
  - (3) *The selection of a person to fill a public office, including a vacancy in a public office.*
  - (5) *The purchase or lease of real property.*
  - (6) *The setting of a price for sale or lease of property owned by the public body.*
  - (7) *The sale or purchase of securities, investments, or investment contracts.*
  - (8) *Security procedures.*
  - (11) *Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.*
  - (12) *The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act.*
  - (21) *Discussion of minutes of closed meetings for purposes of approval or semi-annual review as mandated by Section 2.06.*
- 7.3.1. Consideration of the minutes of the closed session of the Prospect Heights Fire Protection District Board of Trustees Meeting of September 26, 2023
- (29) *Meetings between auditors and audit committees, finance committees, and their equivalents.*
- 7.4. Action on Closed Session matter(s).

## 8.ADJOURNMENT