

Prospect Heights Fire Protection District

PRELIMINARY APPLICATION FOR EMPLOYMENT

POSITION: FIREFIGHTER/PARAMEDIC

INSTRUCTIONS: Fill out completely and accurately. **Type all answers** then print and sign.

COMPLETED APPLICATION SHALL BE SUBMITTED BY APPLICANT BY EMAIL TO FIRECHIEF@PHFIRE.COM NO LATER THAN THE CLOSE OF BUSINESS on August 10, 2026. Incomplete applications will be rejected, and the applicant barred from taking the written examination.

#1: NOTICE

Illinois law prohibits persons convicted of certain crimes from being employed as a firefighter:

(70 ILCS 705/16.06) (from Ch. 127 1/2, par. 37.06)

Sec. 16.06. Eligibility for positions in fire department; disqualifications.

(b) No person shall be appointed to the fire department unless he or she is a person of good character and not a person who has been convicted of a felony in Illinois or convicted in another jurisdiction for conduct that would be a felony under Illinois law, or convicted of a crime involving moral turpitude. No person, however, shall be disqualified from appointment to the fire department because of his or her record of misdemeanor convictions, except those under Sections 11-1.50, 11-6, 11-7, 11-9, 11-14, 11-15, 11-17, 11-18, 11-19, 11-30, 11-35, 12-2, 12-6, 12-15, 14-4, 16-1, 21-1-3, 24-3.1, 24-5, 25-1, 28-3, 31-1, 31-4, 31-6, 31-7, 32-1, 32-2, 32-3, 32-4, and 32-8, subdivisions(a)(1) and (a)(2)(C) of Section 11-14.3, and subsections (1), (6), and (8) of Section 24-1 of the Criminal Code of 1961 or the Criminal Code of 2012.

(Source: P.A. 96-1551, eff. 7-1-11; 97-1150, eff. 1-25-13.)

A background check that includes using fingerprint records will be conducted on each person given a conditional offer of employment. Disqualifying information learned in that process may result in withdrawal of the offer. The following list includes some but not all offenses that if substantiated may result in the withdrawal of the offer of employment.

- | | | |
|--------------------------------------|-----------------------------------|--|
| ▪ Homicide | ▪ Prostitution | ▪ Damage of Firefighting Equipment |
| ▪ Manslaughter | ▪ Keeping a Place of Prostitution | ▪ Defacement of Property |
| ▪ Robbery | ▪ Pimping | ▪ Illegal firearms Possession |
| ▪ Burglary | ▪ Juvenile Pimping | ▪ Defacing Identification Marks of Firearms |
| ▪ Fraud | ▪ Exploitation of a Child | ▪ Resisting/Obstructing a Police or Correctional Officer |
| ▪ Kidnapping | ▪ Aggravated Assault | ▪ Escape/Failure to Report |
| ▪ Forgery | ▪ Intimidation | ▪ Aiding Escape |
| ▪ Money Laundering | ▪ Theft | ▪ Compounding a Crime |
| ▪ Solicitation of a Child | ▪ Institutional Vandalism | ▪ Communicating with Jurors/Witnesses |
| ▪ Criminal Sexual Abuse | ▪ Mob Action | |
| ▪ Criminal Sexual Assault | ▪ Obstructing Justice | |
| ▪ Aggravated Criminal Sexual Assault | ▪ Perjury | |
| ▪ Aggravated Criminal Sexual Abuse | ▪ Suborning Perjury | |
| | ▪ Tampering with Public Records | |
| | ▪ Eavesdropping | |

If you are made a conditional offer of employment and the background check indicates any disqualifying information you will be afforded an opportunity to rebut the information so as to potential permit your employment.

I hereby attest that I understand the above information. Further, I understand that should it be determined I have a disqualifying factor, or it is determined I have provided false information that then could ultimately result in my application being rejected or my employment terminated.

Signed

Date



#2: MINIMUM REQUIREMENTS TO APPLY & ACCEPT CONDITIONAL OFFER

To apply and participate in this current process for the establishment of an eligibility register, a person must:

- Be a citizen of the United States or possess authorization to work in the United States of America. Citizenship is not required;
- Possess a valid driver's license;
- Possess a High School Diploma or G.E.D. certificate;
- At minimum, possess a valid Illinois Department of Public Health EMT-Basic license. **Attach copy of your IDPH license**
- Have passed the (CPAT) Candidate Physical Ability Test and a ladder climb within the prior 12 months. **Attache copy of completion certificate or card**

Failure to submit copies of IDPH license and CPAT completion will result in the applicant being prohibited from taking the written examination.

Prior training and certification as a firefighter not required. Applicants without firefighter training and certification will be sent to our regional fire academy should they be offered employment.

At time of a conditional job offer;

- Be a minimum 21 years of age and not exceed 35 years of age unless qualified for waiver under statutory exemption (70 ILCS 705 Section 16.04b);
- Possess a valid IDPH paramedic license;
- Present legible and professional appearing copies of the following documents within 10 business days:
Do not submit any of these documents with this application
 1. High School transcript
 2. DD214 if prior military service
 3. Official Birth Certificate
 4. Current Valid Driver's License
 5. Certificate of Naturalization or Permanent Resident document if not natural born citizen.
 6. Current IDPH Paramedic license
 7. Current CPAT card or certificate.

I hereby attest that I understand the above information.

Signed _____

Date _____

#3: PERSONAL DATA

1) Name _____
Last First Middle

2) Current Address _____
Number & Street
City State Zip

3) Current **EMAIL** Address _____ @ _____ . _____
This email address must be maintained or updated as all future correspondence or offers of employment will be made via email.

4) Best Phone Number (preferably a cell phone) _____

I hereby attest that the information supplied in this application is, to the best of my ability, true and correct and that any falsification of information may subject me to disciplinary action that could ultimately result in my application being rejected or my employment terminated. Should I be hired and any of the information in this application changes during the course of my employment with the Fire Protection District, I agree to supply the Fire Protection District with the new and current information.

Signed _____

Date _____

