

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING OF NOVEMBER 19, 2025**

**1. CALL TO ORDER.**

President Rebecca called the meeting to order at 11:00 a.m. Trustees answered present as follows: President James Rebecca, Trustee Shawn Clisham; Trustee Charles (KC) Ferguson; Trustee Bill McDonald and Trustee Joe Vertone. Present ex officio: Chief Drew Smith, Deputy Chief Kelly Cossman and Attorney Stephen G. Daday. Also, Present James Howard; Matt Fink, Busey Bank; Kim Becker Busey Bank.

**3.4 Presentation by Busey Bank.** Trustee Clisham made a motion to advance agenda item 3.4 presentation by Busey Bank to the first item on the agenda. The motion was seconded by Trustee Ferguson and carried unanimously.

Matt Fink and Kim Becker presented a proposal for a banking relationship with Busey Bank to the board. Chief Smith indicated that he was inviting representatives of Old National Bank and Wintrust Bank to the next board meeting for a presentation.

**2. SECRETARY'S REPORT**

**2.1 CONSIDERATION OF THE MINUTES OF THE OCTOBER 16, 2025, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES.**

Trustee Ferguson made a motion to approve the minutes of the October 16, 2025, meeting of the Prospect Heights Fire Protection District Board of Trustees. The motion was seconded by Trustee McDonald and carried unanimously.

**CONSIDERATION OF THE CLOSED SESSION MINUTES OF THE OCTOBER 16, 2025, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES.**

Trustee Ferguson made a motion to approve the closed session minutes of the October 16, 2025, closed session. The motion was seconded by Trustee Vertone and carried unanimously.

**3. FINANCIAL REPORT DATED OCTOBER 31, 2025**

**3.1** James Howard and Deputy Chief Cossman presented the Financial Report for the period ending October 31, 2025, pursuant to the attached sheets. They reviewed the summary statement, the treasurer's report, the summary expense report and the budget investment report.

After a short discussion, Trustee Ferguson made a motion to approve the Financial Report and Expenditures dated October 31, 2025, as submitted, with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Rebecca, Clisham, Ferguson, Vertone, McDonald.  
Nays: Zero.

### **3.2 PRESENTATION OF THE BILLS**

Deputy Chief Cossman presented the bills for payment pursuant to the check detail report dated November 4, 2025.

After a short discussion, Trustee Clisham made a motion to pay the invoices from the reports dated November 4, 2025, with a second by Trustee McDonald. The motion carried unanimously as follows:

Ayes: Rebecca, Clisham, Ferguson, Vertone, McDonald.  
Nays: Zero.

### **3.3 Transfer of Funds**

Chief Smith requested approval and ratification of the transfer of \$750,000 on November 5, 2025, pursuant to the board's policies and the approval of the board president and treasurer.

After a short discussion, Trustee Vertone made a motion to approve and ratify the transfer of \$750,000 on November 5, 2025, pursuant to the Board's policies and procedures and with the approval of the Board President and Treasurer. The motion was seconded by Trustee Ferguson and carried unanimously as follows:

Ayes: Rebecca, Clisham, Ferguson, Vertone, McDonald.  
Nays: Zero.

## **4. CITIZENS TO BE HEARD.**

None

## **5. OLD BUSINESS**

### **5.1 FIRE CHIEF'S REPORT**

Chief Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid. Chief Smith reported that the cell tower reconstruction was completed, and that he had received communications from the cell tower company that was referred to Attorney Daday for review. He also indicated that he had received a formal request from Chicago Executive Airport with respect to a request for a tax exemption petition for property that was proposed to be used for new hangars. Attorney Dadey indicated that property owned by the municipality was tax exempt.

But when the hangars were constructed, that would be a taxable event, and the valuation and assessment would increase.

## **6. NEW BUSINESS.**

**6.1 Tentative Budget and Appropriation Ordinance 2025-002** After a short discussion, Trustee Clisham made a motion to approve the Tentative Budget and Appropriations Ordinance 2025-0002 with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Rebecca, Clisham, Ferguson, Vertone, McDonald.  
Nays: Zero.

### **6.2 Presentation and Adoption of Ordinance 2025-003, an ordinance providing for the assessment of fees for ambulance services and transportation to the hospital.**

Chief Cossman presented the Annual review and approval of ambulance service fee increases. After a short discussion, Trustee McDonald made a motion to approve ordinance 2025-003, an ordinance providing for the assessment of fees for ambulance services and transportation to the hospital with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Rebecca, Clisham, Ferguson, Vertone, McDonald.  
Nays: Zero.

### **6.3 Request approval to pay the annual debt service expense on the Prospect Heights Fire Protection District, Illinois General Obligation Bonds, Series 2024, due December 15, 2025, in the amount of \$584,875.**

Chief Smith reported that the debt service payment on the bond issue that was passed last year was due December 15, 2025, in the amount of \$584,875. He requested approval to transfer those funds from the bond account to the operating account to pay those charges. After a short discussion, Trustee Clisham made a motion to approve the transfer of \$584,875 from the bond account to the operating account to pay the annual debt service expense on the bonds. The motion was seconded by Trustee McDonald and carried unanimously\ as follows:

Ayes: Rebecca, Clisham, Ferguson, Vertone, McDonald.  
Nays: Zero.

## **7. OTHER MATTERS**

**7.1 President's Report:** President Rebecca noted that the next board meeting would be on December 19, 2025, at 11 AM.

**7.2 Attorney's Report:** No report.

**8. ADJOURNMENT.** Trustee Vertone made a motion to adjourn the meeting to close session pursuant to 5 ILCS 120/2C1, the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body seconded by Trustee McDonald at 12:03 pm. The motion carried unanimously as follows:

Ayes: Rebecca, Clisham, Ferguson, Vertone, McDonald.

Nays: Zero.

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Secretary