

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING OF DECEMBER 19, 2025**

**1. CALL TO ORDER.**

President Rebecca called the meeting to order at 11:00 a.m. Trustees answered present as follows: President James Rebecca, Trustee Shawn Clisham; Trustee Charles (KC) Ferguson; Trustee Bill McDonald and Trustee Joe Vertone. Present ex officio: Chief Drew Smith, and Attorney Stephen G. Daday. Also, Present Nadine Johnson Old National Bank.

**2. SECRETARY'S REPORT**

**2.1 CONSIDERATION OF THE MINUTES OF THE NOVEMBER 18, 2025, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES.**

Trustee McDonald made a motion to approve the minutes of the November 18, 2025, meeting of the Prospect Heights Fire Protection District Board of Trustees. The motion was seconded by Trustee Clisham and carried unanimously.

**CONSIDERATION OF THE CLOSED SESSION MINUTES OF THE NOVEMBER 18, 2025, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES.**

Trustee McDonald made a motion to approve the closed session minutes of the November 18, 2025, closed session. The motion was seconded by Trustee Ferguson and carried unanimously.

Chief Smith introduced paramedic Marco Pahos as the recipient of the Firefighter of the Year Award. The board congratulated Marco on the accomplishment.

**3. PRESENTATION BY OLD NATIONAL BANK**

3.1 Nadine Johnson made a presentation on behalf of Old National Bank with respect to the district's accounts and banking services.

3.2 Treasurer's Report

Trustee Clisham and Chief Smith presented the Financial Report for the period ending November 30, 2025, pursuant to the attached sheets. They reviewed the summary statement, the treasurer's report, the summary expense report and the budget investment report.

After a short discussion, Trustee Vertone made a motion to approve the Financial Report and Expenditures dated November 30, 2025, as submitted, with a second by Trustee McDonald. The motion carried unanimously as follows:

Ayes: Rebecca, Clisham, Ferguson, Vertone, McDonald.  
Nays: Zero.

### **3.2 PRESENTATION OF THE BILLS**

Chief Smith presented the bills for payment pursuant to the check detail report dated December 5, 2025.

After a short discussion, Trustee Clisham made a motion to pay the invoices from the reports dated December 5, 2025, with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Rebecca, Clisham, Ferguson, Vertone, McDonald.  
Nays: Zero.

### **3.3 Transfer of Funds**

Chief Smith requested approval of the transfer of \$250,000, pursuant to the board's policies and the approval of the board president and treasurer.

After a short discussion, Trustee Clisham made a motion to approve the transfer of \$250,000, pursuant to the Board's policies and procedures and with the approval of the Board President and Treasurer. The motion was seconded by Trustee Ferguson and carried unanimously as follows:

Ayes: Rebecca, Clisham, Ferguson, Vertone, McDonald.  
Nays: Zero.

## **4. CITIZENS TO BE HEARD.**

None

### **6.8 PRESENTATION BY WINTRUST BANK.**

Trustee Ferguson made a motion to advance item 6.8, presentation by Wintrust Bank. On the agenda, the motion was seconded by Trustee Clisham and carried unanimously.

In attendance at the meeting on behalf of Wintrust Bank was Jack O'Donnell, Kate Zurek, and Sean Durkin. The bank representatives made a presentation with respect to the services that Wintrust Bank provides to its public entity customers.

## **5. OLD BUSINESS**

### **5.1 FIRE CHIEF'S REPORT**

Chief Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid. Chief Smith reported that the cell tower reconstruction was completed, and that he had received communications from the cell tower company that was referred to Attorney Daday for review.

**6. NEW BUSINESS.**

**6.1 Acknowledge receipt of municipal compliance report.**

Chief Smith reported that the District had received the annual Municipal Compliance Report that was required by state statute. He indicated that the district was in compliance with the requirements of the statute, and the receipt of the Municipal Compliance Report was acknowledged.

**6.2 Budget hearing pursuant to statute.**

Trustee Clisham made a motion to convene the budget hearing pursuant to the Municipal Budget Law at 1242 p.m. The motion carried unanimously. No citizens were in attendance, and there were no questions from the board regarding the proposed budget. Trustee Vertone made a motion to adjourn the budget hearing at 12:45 p.m., with a second by Trustee McDonald. The motion carried unanimously.

**6.3 Final Budget and Appropriation Ordinance 2025-004.**

After a short discussion, Trustee Clisham made a motion to approve the Final Budget and Appropriations Ordinance 2025-0002 with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Rebecca, Clisham, Ferguson, Vertone, McDonald.  
Nays: Zero.

**6.4 Presentation and Adoption of Ordinance 2025-005, the Tax Levy Ordinance**

After a short discussion, Trustee Clisham made a motion to approve the Tax Levy Ordinance 2025-0005 with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Rebecca, Clisham, Ferguson, Vertone, McDonald.  
Nays: Zero.

**6.5. Request approval to pay annual deposit for the Health Savings Account contributions of the District.**

Chief Smith requested approval to make the district's annual deposit for the employees' health savings account for 2025 the motion was made by Trustee Ferguson. The motion was seconded by Trustee Clisham and carried unanimously\ as follows:

Ayes: Rebecca, Clisham, Ferguson, Vertone, McDonald.

Nays: Zero.

**6.6 Approval of 2026 schedule of meeting dates.**

Chief Smith requested approval of the schedule of regular meetings of the Board of Trustees for 2026. Trustee Ferguson made a motion to approve the schedule of meeting dates for the Board of Trustees for 2026 with a second by Trustee Clisham. The motion carried unanimously.

**7. OTHER MATTERS**

**7.1 President's Report:** President Rebecca reported that he was reappointing John Goode as fire commissioner. President Rebecca reported that the next regular meeting of the Board of Trustees was January 20, 2026.

**7.2 Attorney's Report:** No report.

**8. ADJOURNMENT.** Trustee Clisham made a motion to adjourn the meeting to close session pursuant to 5 ILCS 120/2C1, the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body seconded by Trustee Vertone at 12:51 pm. The motion carried unanimously as follows:

Ayes: Rebecca, Clisham, Ferguson, Vertone, McDonald.

Nays: Zero.

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Secretary