

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF MAY 13, 2024**

1. CALL TO ORDER.

President Rebecca called the meeting to order at 4:00 p.m. Trustees answered present as follows: President James Rebecca, Trustee Lars Anderson, Trustee Charles (KC) Ferguson, Trustee Joe Vertone, and Trustee Shawn Clisham. Present ex officio: Chief Drew Smith and Attorney Stephen G. Daday.

Chief Smith reported that President Rebecca and trustee Vertone were reappointed by the Wheeling Township board.

Election of Officers

Trustee Ferguson nominated James Rebecca, as president, Joe Vertone as secretary and Shawn Clisham as treasurer. The nomination was seconded by Trustee Clisham. Hearing no other nominations, Trustee Ferguson moved to elect James Rebecca as president, Joe Vertone as secretary, and Shawn Clisham as treasurer. The motion was seconded by Trustee Clisham and carried unanimously.

3. SECRETARY'S REPORT

3.1 CONSIDERATION OF THE MINUTES OF THE MARCH 11, 2024, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Vertone presented the Secretary's report and the minutes of the April 15, 2024, meeting. After a short discussion Trustee Ferguson made a motion to approve the minutes as submitted with a second by Trustee Vertone. The motion carried unanimously.

3. TREASURER'S REPORT DATED APRIL 30, 2024

3.1 Trustee Clisham presented the Treasurer's report for the month ending April 30, 2024, pursuant to the attached sheets. Discussion was had with respect to the status of accounts and cash flow. Discussion was had regarding the ambulance billing, cash flow, disbursements, and income.

After a short discussion, Trustee Vertone made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Ferguson Clisham
Nays: Zero.

3.2 PRESENTATION OF THE BILLS

Chief Smith presented the bills for payment pursuant to the check detail report for May 9, 2024. Chief Smith reviewed the highlighted items on the check detail report with an explanation of the items.

After a short discussion, Trustee Clisham made a motion to pay the invoices from the reports dated May 9, 2024, with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Ferguson Clisham

Nays: Zero.

4. CITIZENS TO BE HEARD.

None

5. OLD BUSINESS

5.1 FIRE CHIEF'S REPORT

Chief Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid, particularly with respect to Mount Prospect. Chief Smith also reported regarding the analytics with respect to overlapping calls.

6. NEW BUSINESS.

6.1 APPOINTMENT OF OMA AND FOIA OFFICIALS

Pursuant to statute, the district required to have OMA and FOIA official appointed. President Rebecca renewed the appointment of the Fire Chief and deputy chief as OMA and FOIA officials for the district.

6.2 APPROVAL OF PURCHASE OF TURNOUT GEAR

Chief Smith requested approval of the purchase of turnout gear pursuant to his memo in the amount not to exceed \$126,500. After a short discussion Trustee Clisham made a motion to approve the payment in an amount not to exceed \$126,500.00. The motion was seconded by Trustee Vertone and passed unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Ferguson, Clisham

Nays: Zero.

7. OTHER MATTERS

7.1 President's Report: President Rebecca noted that the June meeting was scheduled for June 10, 2024.

7.2 Attorney's Report: None.

7.3 CLOSED SESSION. Attorney Daday requested a closed session pursuant 5 ILCS 120/2 (c)(2), Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Trustee Vertone made a motion to adjourn to closed session at 4:40 PM. The motion was seconded by trustee Ferguson and carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Ferguson Clisham
Nays: Zero.

8. ADJOURNMENT. Trustee Clisham made a motion to adjourn the meeting at 5:13 PM seconded by Trustee Ferguson. The motion carried unanimously.

Secretary