

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING OF AUGUST 12, 2024**

**1. CALL TO ORDER.**

President Rebecca called the meeting to order at 4:00 p.m. Trustees answered present as follows: President James Rebecca, Trustee Lars Anderson was present remotely, Trustee Joe Vertone; Trustee Shawn Clisham. Trustee Charles (KC) Ferguson was absent. Present ex officio: Chief Drew Smith, Deputy Chief Tim Jones and Attorney Stephen G. Daday.

Trustee Anderson reported that his employment required him to participate remotely

President Rebecca made a motion to allow Trustee Anderson to participate remotely. The motion was seconded by Trustee Vertone and carried unanimously

**2. SECRETARY'S REPORT**

**2.1 CONSIDERATION OF THE MINUTES OF THE JUNE 10, 2024, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES.**

Trustee Vertone presented the Secretary's report and the minutes of the June 10, 2024, meeting. After a short discussion Trustee Clisham made a motion to approve the minutes as submitted with a second by Trustee Vertone. The motion carried unanimously.

**3. TREASURER'S REPORT DATED JUNE 30 AND JULY 31, 2024**

3.1 Trustee Clisham presented the Treasurer's report for the months ending June 30, 2024, and July 31, 2024, pursuant to the attached sheets. Discussion was had with respect to the status of accounts and cash flow. Discussion was had regarding the ambulance billing, cash flow, disbursements, and income.

After a short discussion, Trustee Vertone made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Anderson. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Clisham  
Nays: Zero.

**3.2 PRESENTATION OF THE BILLS**

Deputy Chief Jones presented the bills for payment pursuant to the check detail report for July 9, 2024, and August 5, 2024. Deputy Chief Jones reviewed the highlighted items on the check detail report with an explanation of the items. He noted the bill from Air One; Currie Motors; Spring Align and Fries Auto.

After a short discussion, Trustee Clisham made a motion to pay the invoices from the reports dated July 9, 2024, and August 5, 2024, with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Clisham

Nays: Zero.

#### **4. CITIZENS TO BE HEARD.**

None

#### **5. OLD BUSINESS**

##### **5.1 FIRE CHIEF'S REPORT**

Chief Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid, particularly with respect to Mount Prospect. Chief Smith also reported regarding the analytics with respect to overlapping calls.

#### **6. NEW BUSINESS.**

##### **6.1 APPROVAL OF THE ANNUAL AUDIT**

Trustee Vertone made a motion to approve the annual audit with a second by Trustee Clisham. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Clisham

Nays: Zero.

##### **6.2 Donation of 1993 Pierce Aerial Platform to charity**

Chief Smith reported that the District had no inquiries or bids for the purchase of the truck. He recommended that the truck be donated to charity.

After a short discussion, Trustee Clisham made a motion to concur with the Chief's recommendation to donate the truck to a charity with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Clisham

Nays: Zero.

##### **6.3 Discussion of proposed changes to meeting dates and time.**

Trustee Vertone requested that the Board reconsider the change in the date and time of the regular meeting to return to the third Tuesday of the month and the time to 8:00 a.m. President

Rebecca asked for input from Trustees on the subject. Since Trustee Ferguson was absent Trustee Vertone requested that the matter be tabled to the next meeting for further discussion.

After a short discussion Trustee Clisham made a motion to table the agenda item to the next meeting with a second by Trustee Vertone. The motion carried unanimously.

**7. OTHER MATTERS**

**7.1 President's Report:** None

**7.2 Attorney's Report:** None.

**8. ADJOURNMENT.** Trustee Vertone made a motion to adjourn the meeting at 5:08 PM seconded by Trustee Clisham. The motion carried unanimously.

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Secretary