

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF OCTOBER 14, 2024**

1. CALL TO ORDER.

President Rebecca called the meeting to order at 4:00 p.m. Trustees answered present as follows: President James Rebecca, Trustee Lars Anderson Trustee Joe Vertone; Trustee Shawn Clisham, Trustee Charles (KC) Ferguson. Present ex officio: Chief Drew Smith, Deputy Chief Tim Jones and Attorney Stephen G. Daday.

2. SECRETARY'S REPORT

2.1 CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 9, 2024, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES.

Trustee Vertone presented the Secretary's report and the minutes of the September 9, 2024, meeting. After a short discussion Trustee Ferguson made a motion to approve the minutes as submitted with a second by Trustee Anderson. The motion carried unanimously.

3. TREASURER'S REPORT DATED SEPTEMBER 30, 2024

3.1 Trustee Clisham presented the Treasurer's report for the months ending September 30, 2024, pursuant to the attached sheets. Discussion was had with respect to the status of accounts and cash flow. Discussion was had regarding the ambulance billing, cash flow, disbursements, and income.

After a short discussion, Trustee Vertone made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Clisham, Ferguson.
Nays: Zero.

3.2 PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail report for October 9, 2024. Deputy Chief Jones reviewed the highlighted items on the check detail report with an explanation of the items. He noted the bill from Accrue Solutions; Image Trend; Stryker Cots; 845 Design; Air One; and Darley.

After a short discussion, Trustee Ferguson made a motion to pay the invoices from the reports dated October 9, 2024, with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Clisham Ferguson
Nays: Zero.

3.3 Review of Quarter Income and Expense Report

Deputy Chief Jones reported on the third quarter income and expense report. He indicated that the line items and income and expenses were in line with expectations.

4. CITIZENS TO BE HEARD.

None

5. OLD BUSINESS

5.1 FIRE CHIEF'S REPORT

Chief Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid, particularly with respect to Mount Prospect. Chief Smith also reported regarding the analytics with respect to overlapping calls.

6. NEW BUSINESS.

6.1 APPROVAL OF FEE INCREASE

Trustee Clisham made a motion to approve the fee increase requested by attorney Daday with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Clisham Ferguson
Nays: Zero.

6.2 Discussion of Leopardo Contract

Matter was deferred pending review.

6.3 Presentation of Preliminary 2025 Budget

Deputy Chief Jones presented the draft budget for 2025. He reviewed highlighted items and indicated that the tentative budget would be presented for approval at the November meeting.

7. OTHER MATTERS

7.1 President's Report: Future meeting dates: 11-4-24 4:00 pm; 12-9-24 4:00 pm.

7.2 Attorney's Report: Attorney Daday requested a closed session pursuant to 5 ILCS 120/2(c) (2).

8. ADJOURNMENT. Trustee Vertone made a motion to adjourn the meeting to closed session pursuant 5 ILCS 120/2(c) (1) (2) at 5:07 PM seconded by Trustee Clisham. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Clisham Ferguson

Nays: Zero.

Secretary