

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF NOVEMBER 4, 2024**

1. CALL TO ORDER.

President Rebecca called the meeting to order at 4:00 p.m. Trustees answered present as follows: President James Rebecca, Trustee Lars Anderson Trustee Joe Vertone; Trustee Shawn Clisham, Trustee Charles (KC) Ferguson. Also, Present Commissioners Bob Mc Laughlin, John Goode, Sam Dix; Andrew Eidson. Present ex officio: Chief Drew Smith, Deputy Chief Tim Jones and Attorney Stephen G. Daday.

Trustee Clisham made a motion to permit Trustee Anderson to participate in the meeting remotely. Trustee Anderson reported that he was required by his employment to participate remotely. The motion was seconded by Trustee Ferguson and carried unanimously.

2. SECRETARY'S REPORT

2.1 CONSIDERATION OF THE MINUTES OF THE OCTOBER 14, 2024, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES.

Trustee Vertone presented the Secretary's report and the minutes of the October 14, 2024, meeting. After a short discussion Trustee Clisham made a motion to approve the minutes as submitted with a second by Trustee Vertone. The motion carried unanimously.

2.2 CONSIDERATION OF THE CLOSED SESSION MINUTES OF THE SEPTEMBER 9, 2024, AND OCTOBER 14, 2024, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES.

Trustee Vertone presented the closed session minutes for the closed session meetings of September 9, 2024, and October 4, 2024. After a short discussion Trustee Vertone made a motion to approve the minutes of the September 9, 2024, closed session and October 4, 2024, closed session with a second by Trustee Ferguson. The motion carried unanimously.

3. TREASURER'S REPORT DATED OCTOBER 31, 2024

3.1 Trustee Clisham presented the Treasurer's report for the month ending October 31, 2024, pursuant to the attached sheets. Discussion was had with respect to the status of accounts and cash flow. Discussion was had regarding the ambulance billing, cash flow, disbursements, and income.

After a short discussion, Trustee Vertone made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Clisham, Ferguson.
Nays: Zero.

3.2 PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail report dated November 1, 2024. Deputy Chief Jones reviewed the highlighted items on the check detail report with an explanation of the items. He noted the bill from Dekind Computer; Firehouse Strength and Fitness; Truck 9 striping; IIA Lifting; Matthew Gumlarz for training reimbursement; GEMT reimbursement in the amount of \$122,927.07; Narc Box medication vaults.

After a short discussion, Trustee Clisham made a motion to pay the invoices from the reports dated November 1, 2024, with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Clisham Ferguson
Nays: Zero.

4. CITIZENS TO BE HEARD.

None

5. OLD BUSINESS

5.1 FIRE CHIEF'S REPORT

Chief Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid, particularly with respect to Mount Prospect. Chief Smith also reported regarding the analytics with respect to overlapping calls.

6. NEW BUSINESS.

Trustee Clisham made a motion to advance agenda item 6.4 Conduct Final Meeting of the Decennial Committee on Local Government Efficiency. The motion was seconded by Trustee Ferguson and carried unanimously.

6.4 Final meeting of Decennial Committee on Local Government Efficiency

6.4.1 Final Meeting of the Decennial Committee on Local Government Efficiency pursuant to 50 ILCS 70/1 was called to order by President Rebecca. Trustees answered present as follows: President James Rebecca, Trustee Lars Anderson Trustee Joe Vertone; Trustee Shawn Clisham, Trustee Charles (KC) Ferguson. Commissioners Bob Mc Laughlin, John Goode, Sam Dix, Chief Smith.

6.4.2 Consideration of the minutes of the June 10, 2024, meeting. After a short discussion Commissioner Dix made a motion to approve the minutes of the June 10, 2024, meeting with a second by Commissioner Goode. The motion carried unanimously.

6.4.4 Citizens to be heard. None.

6.4.5 New Business. Presentation and approval of final report. Chief Smith presented the final report of the Decennial Committee for approval. After a short discussion Commissioner Goode made a motion to approve the report as submitted with a second by Commissioner McLaughlin. The motion carried unanimously.

6.4.6 Adjournment. Trustee Ferguson made a motion to adjourn the meeting of the decennial committee at 4:25 PM with a second by Commissioner Goode. The motion carried unanimously.

6.1 Discussion of Leopardo Contract

Matter was deferred pending review.

6.2 PRESENTATION AND ADOPTION OF ORDINANCE 2024-003, AN ORDINANCE PROVIDING FOR THE ASSESSMENT OF FEES FOR AMBULANCE SERVICE AND TRANSPORTATION TO THE HOSPITAL.

Chief Smith presented for adoption Ordinance 2024-003. The ordinance provides for an increase in ambulance fees effective January 1, 2025. After a short discussion Trustee Clisham made a motion to approve ordinance 2024-003 as submitted with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Clisham Ferguson
Nays: Zero.

6.3 PRESENTATION AND ADOPTION OF ORDINANCE 2024-004 TENTATIVE BUDGET AND APPROPRIATIONS ORDINANCE.

Deputy Chief Jones presented the Tentative Budget and Appropriation Ordinance for review and adoption. Attorney Daday discussed the budget process and indicated that this was the first step in that process. The Final Budget and Appropriations ordinance as well as the Tax Levy ordinance will be adopted at the December meeting. After a short discussion Trustee Clisham made a motion to approve the Tentative Budget and Appropriations Ordinance with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Clisham Ferguson
Nays: Zero.

7. OTHER MATTERS

7.1 President's Report:

7.1.1 Vote For Illinois Firefighters Pension Investment Fund Executive Trustee.

Chief Smith discussed the process for electing the Executive Trustee for the Illinois Firefighters' Pension Investment Fund. He indicated that one of the candidates was a fire district trustee and treasurer. The vote is cast by the president of the district. President Rebecca cast his vote for Karl Langhammer Treasurer of the Carol Stream Fire Protection District. After a short discussion Trustee Vertone made a motion to concur with the action by the President with a second by Trustee Ferguson. The motion carried unanimously.

7.2 Attorney's Report: None

8. ADJOURNMENT. Trustee Clisham made a motion to adjourn the meeting seconded by Trustee Vertone. The motion carried unanimously.

Secretary