

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF APRIL 15, 2025**

1. CALL TO ORDER.

President Rebecca called the meeting to order at 11:00 a.m. Trustees answered present as follows: President James Rebecca, Trustee Joe Vertone; Trustee Charles (KC) Ferguson; Trustee Bill McDonald. Trustee Clisham was absent. Present ex officio: Chief Drew Smith, Deputy Chief Tim Jones Deputy Chief Kelly Cossman and Attorney Stephen G. Daday.

2. SECRETARY'S REPORT

2.1 CONSIDERATION OF THE MINUTES OF THE FEBRUARY 18, 2025, and MARCH 18, 2025, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES.

Trustee Ferguson made a motion to approve the minutes of the February 18, 2025, and March 18, 2025, meetings of the Prospect Heights Fire Protection District Board of Trustees. The motion was seconded by Trustee Vertone and carried unanimously.

3. FINANCIAL REPORT DATED MARCH 31, 2025

3.1 Deputy Chief Jones presented the Financial Report for the period ending March 31, 2025, pursuant to the attached sheets. He reviewed the summary statement, the treasurer's report the summary expense report and the budget investment report.

After a short discussion, Trustee Vertone made a motion to approve the Financial Report dated March 31, 2025, as submitted, with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Rebecca, Vertone, Ferguson, McDonald.
Nays: Zero.

3.2 PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail report dated April 4, 2025. He reviewed and noted the bills for Fries Automotive, Metro Door; Aladtec Inc; CW Burns; Locality Media; Government Accounting.

After a short discussion, Trustee Vertone made a motion to pay the invoices from the reports dated April 4, 2025, with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Rebecca, Vertone, Ferguson, McDonald.
Nays: Zero.

3.3 Review of Q1 income and expenses;

Deferred to next meeting.

3.4 Transfer of Funds

Chief Smith and Deputy Chief Jones requested that the Board transfer One Million Five Hundred Dollars (\$1,500,000.00) from the operating account to the Schwab account to take advantage of the interest rates.

After a short discussion, Trustee Vertone made a motion to approve the transfer of One Million Five Hundred Dollars (\$1,500,000.00) from the District's operating account to the Schwab investment account. The motion was seconded by Trustee Ferguson and carried unanimously as follows:

Ayes: Rebecca, Vertone, Ferguson, McDonald.

Nays: Zero.

4. CITIZENS TO BE HEARD.

None

5. OLD BUSINESS

Deputy Chiefs Jones and Cossman left the meeting at 11:30 am.

5.1 FIRE CHIEF'S REPORT

Chief Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid. Chief Smith also reported regarding the analytics with respect to overlapping calls.

5.2 Discussion of Succession Plan

The Board will review the proposal from the Fire Chief's Association to assist in developing a plan at the May or June meeting.

6. NEW BUSINESS.

6.1 AMENDMENT OF 845 DESIGN GROUP CONTRACT FOR SITE IMPROVEMENTS RELATED TO THE FIREHOUSE RENOVATIONS.

Chief Smith reviewed the amendment to the contract with 845 Design Group to increase the contract amount by \$26,500.00 for the parking lot site. After a short discussion Trustee Vertone

made a motion to approve the amendment to the contract to increase the contract by \$26,500.00
The motion was seconded by Trustee Ferguson and carried unanimously as follows:

Ayes: Rebecca, Vertone, Ferguson, McDonald.
Nays: Zero.

7. OTHER MATTERS

7.1 President's Report: Pension Board Appointments. President Rebecca announced his appointment of Chief Smith and Deputy Chief Jones to the Pension Board. Trustee Vertone made a motion to concur with the appointments, seconded by Trustee Ferguson. The motion carried unanimously.

7.2 Attorney's Report: None

8. ADJOURNMENT. Trustee Vertone made a motion to adjourn the meeting seconded by Trustee Ferguson at 12:01 pm. The motion carried unanimously.

Secretary