

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF JANUARY 16, 2018**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Al Kotlarz, and Shawn Clisham; Dick Sullivan was absent; also present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE DECEMBER 19, 2017 MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Clisham presented the minutes for approval. After a short discussion, Trustee Clisham made a motion to approve the minutes with the second by Trustee Kotlarz. The motion carried unanimously.

CONSIDERATION OF THE MINUTES OF THE DECEMBER 22, 2017 MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Clisham presented the minutes for approval. After a short discussion, Trustee Kotlarz made a motion to approve the minutes with the second by Trustee Clisham. The motion carried unanimously.

TREASURER'S REPORT

Trustee Clisham presented the Treasurer's report pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the cash flow spreadsheet.

After a short discussion, Trustee Kotlarz made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Clisham. The motion carried unanimously as follows:

Ayes: Tammen, Kotlarz, Clisham.

Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail report. Deputy Chief Jones noted the bill for health insurance. He also noted the bill to Fries Automotive for repairs to Engine 9. He also noted the bill for the annual HSA contribution.

After a short discussion, Trustee Kotlarz made a motion to pay the bills pursuant to the check detail report with a second by Trustee Clisham. The motion carried unanimously as follows:

Ayes: Tammen, Kotlarz, Clisham.
Nays: Zero.

CITIZENS TO BE HEARD.

None.

OLD BUSINESS

CHIEF'S REPORT

The Chief reported pursuant to his attached report. He reviewed the call volume report. Chief Smith reviewed the mutual aid report. He also reviewed the Red Center report and ambulance billing.

Apparatus report: Chief Smith reported regarding the ambulance report and that it was projected to be delivered in March pursuant to his attached report.

Chief Smith reviewed the trustee's monthly event calendar.

Chief Smith also gave a referendum update.

NEW BUSINESS

OTHER MATTERS

President's Report: None

Attorney's Report: None

Adjournment:

Trustee Kotlarz made a motion to adjourn the meeting at 9:14 AM the second by Trustee Clisham. The motion carried unanimously

Richard Sullivan, Secretary