

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF FEBRUARY 19, 2019**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Shawn Clisham, Al Kotlarz. Absent Richard Sullivan, Joanne Twomey. Also present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE JANUARY 15, 2019 MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Clisham presented the minutes for approval. After a short discussion, Trustee Kotlarz made a motion to approve the minutes with the second by Trustee Clisham. The motion carried unanimously.

CONSIDERATION OF THE MINUTES OF THE FEBRUARY 1, 2019 SPECIAL MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Clisham presented the minutes for approval. After a short discussion, Trustee Kotlarz made a motion to approve the minutes with the second by Trustee Clisham. The motion carried unanimously.

TREASURER'S REPORT

Trustee Clisham presented the Treasurer's report pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the cash flow, disbursements and income.

After a short discussion, Trustee Kotlarz made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Clisham. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Kotlarz.
Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail report dated February 14, 2019. Deputy Chief Jones noted the bill for the Fries Automotive. He also noted the invoice for ICOM for the airport radios; MABASD, NIPSTA and Wirfs.

After a short discussion, Trustee Kotlarz made a motion to pay the bills pursuant to the check detail report of February 14, 2019 with a second by Trustee Clisham. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Kotlarz.
Nays: Zero.

CITIZENS TO BE HEARD.

None.

OLD BUSINESS

CHIEF'S REPORT

Chief Drew Smith reported pursuant to his attached report. Chief Smith noted the incident report for January and indicated that it continued the upward trend in the number of calls. He also noted the Red Center billing and charges as well as the ambulance billing. He also reviewed the Fleet report and noted that Engine 9 was being serviced for exhaust system repairs.

Chief Smith reviewed the trustee's monthly event calendar.

NEW BUSINESS

Review and approve Resolution 2019-R002, A Resolution adopting the Local Government Travel Expense Control Policy for the Prospect Heights Fire Protection District resolution: after a short discussion Trustee Kotlarz moved to approve Resolution 2019-R002, A Resolution adopting the Local Government Travel Expense Control Policy for the Prospect Heights Fire Protection District as submitted with a second by Trustee Clisham the motion carried unanimously as follows:

Ayes: Tammen, Clisham, and Kotlarz.
Nays: Zero.

OTHER MATTERS

President's Report: None
Attorney's Report: None

ADJOURNMENT

Trustee Kotlarz made a motion to adjourn at 8:38 AM, with a second by Trustee Clisham. The motion carried unanimously.



Shawn Clisham, Acting Secretary