

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING OF MAY 21, 2019**

President Jon Tammen called the meeting to order at 8:04 a.m. Trustees answered present as follows: Jon Tammen, Shawn Clisham. Also present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday. Present Joe Vertone.

Administration of the oath of office to new trustee: President Tammen administered the oath of office to Trustee Joe Vertone.

Election of officers. Trustee Clisham made a motion to nominate President Tammen to another year as president. The motion was seconded by Trustee Vertone. The motion carried unanimously.

President Tammen nominated Trustee Clisham for the office of Treasurer. The motion was seconded by Trustee Vertone and carried unanimously.

Trustee Clisham nominated Trustee Vertone as Secretary. The motion was seconded by President Tammen and carried unanimously.

**SECRETARY'S REPORT**

**CONSIDERATION OF THE MINUTES OF THE MARCH 19, 2019 MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES**

Trustee Clisham presented the minutes for approval. After a short discussion, Trustee Clisham made a motion to approve the minutes with a second by Trustee Vertone. The motion carried unanimously. Trustee Vertone passed on that vote.

**TREASURER'S REPORT**

Trustee Clisham presented the Treasurer's report for March 2019 pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the cash flow, disbursements and income.

After a short discussion, Trustee Vertone made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Clisham. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone.  
Nays: Zero.

Trustee Clisham presented the Treasurer's report for April 2019 pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the cash flow, disbursements and income.

After a short discussion, Trustee Vertone made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Clisham. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone.

Nays: Zero.

## **PRESENTATION OF THE BILLS**

Deputy Chief Jones presented the bills for payment pursuant to the check detail report dated May 17, 2019. Deputy Chief Jones noted the bill for Andres Billing; the Firehouse Software; Fries Automotive, the Illinois Public Risk Fund; Red Center; Northwest Community Hospital; WIRFS, After a short discussion, Trustee Clisham made a motion to pay the bills pursuant to the check detail report of May 17, 2019 with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone.

Nays: Zero.

## **CITIZENS TO BE HEARD.**

None.

## **OLD BUSINESS**

## **CHIEF'S REPORT**

Chief Drew Smith reported pursuant to his attached report. Chief Smith noted the incident report and indicated that it continued the upward trend in the number of calls. He also noted the Red Center billing and charges as well as the ambulance billing. Chief Smith reviewed legislative proposals pending in Springfield. He also indicated that he and Deputy Chief Jones met with Lutheran Church Charities with respect to a potential annexation of the property into the Prospect Heights Fire Protection District as well as the City of Prospect Heights. He also noted the possible sale of Squad 9 as well as issues with respect to the audit. He indicated that the audit should be prepared and ready for review at the June meeting.

Chief Smith reviewed the trustee's monthly event calendar.

## **NEW BUSINESS**

Review and concurrence with Fire Commission's selection of a candidate from the final eligibility roster to fill a current vacancy and authorize the Fire Chief to extend a conditional offer of employment. After a short discussion Trustee Vertone made a motion to concur with the Fire

Commission's selection of a candidate and to authorize Chief Smith to extend a conditional offer of employment. The motion was seconded by Trustee Clisham and carried unanimously.

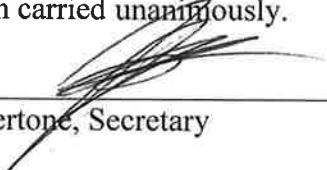
#### **OTHER MATTERS**

**President's Report:** None

**Attorney's Report:** None

#### **ADJOURNMENT**

Trustee Clisham made a motion to adjourn at 9:24 AM, with a second by Trustee Vertone. The motion carried unanimously.



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Joe Vertone, Secretary