

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF AUGUST 20, 2019**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Shawn Clisham, Charles (KC) Ferguson, James Rebecca and Joe Vertone. Also present, Thomas Sawyer. Also present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE JULY 16, 2019 MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Vertone presented the minutes for approval. After a short discussion, Trustee Ferguson made a motion to approve the minutes with a second by Trustee Clisham. The motion carried unanimously.

TREASURER'S REPORT

Trustee Clisham presented the Treasurer's report for the month ending July 31, 2019 pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the ambulance billing, cash flow, disbursements and income.

After a short discussion, Trustee Vertone made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Rebecca. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Ferguson, Rebecca.

Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail report dated August 16, 2019. Deputy Chief Jones noted the bill for Braniff Communications for the annual maintenance to the weather siren; the payment to Michael Kakovan to reimburse him for Academy tuition for the Fire Academy; Health Endeavors for the physical testing for firefighters. He also noted the reimbursement or payment to the credit card as well as the thirty-year service award. After a short discussion, Trustee Clisham made a motion to pay the bills pursuant to the check detail report of August 16, 2019 with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Ferguson, Rebecca.

Nays: Zero.

INVESTMENT REPORT

Thomas Sawyer reported on the status of the District's investments and forecast for the future.

CITIZENS TO BE HEARD.

None.

OLD BUSINESS

CHIEF'S REPORT

Chief Drew Smith made a presentation and overview of the District for the new trustees. Chief Smith reviewed the trustee's monthly event calendar.

NEW BUSINESS

Audit:

Deputy Chief Jones reported that the audit was not completed. It should be completed by September meeting.

Consideration and adoption of Resolution R2019-003, a Resolution Adopting a Policy on Medical Insurance Benefits under the Public Safety Employee Benefits Act: Chief Smith indicated that based on the statute the staff was recommending the adoption of the resolution regarding the District policy on Medical Insurance Benefits. After a short discussion Trustee Rebecca made a motion to approve the resolution. The motion was seconded by Trustee Clisham. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Ferguson, Rebecca.

Nays: Zero.

Consideration and adoption of Resolution R2019-004, a Resolution Approving a Purchase agreement with Alexis Fire Equipment: Chief Smith presented the staff recommendation regarding the purchase agreement with Alexis. After a short discussion Trustee for tone made a motion to approve the resolution. The motion was seconded by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Ferguson, Rebecca.

Nays: Zero.

Consideration and adoption of Resolution R2019-005, a Resolution approving the Treasurer's statement of receipts and disbursements for the fiscal year ending December 31, 2018: After a short discussion Trustee Clisham made a motion to approve the resolution. The motion was seconded by Trustee Rebecca. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Ferguson, Rebecca.

Nays: Zero.

OTHER MATTERS

President's Report: None

Attorney's Report: Attorney Daday requested a closed session pursuant to 5 ILCS 120/2 (c) (11), Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

ADJOURNMENT

Trustee Vertone made a motion to adjourn to closed session pursuant to 5 ILCS 120/2 (c) (11), litigation, when an action against, affecting or on behalf of the public body has been filed, is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, at 9:29 AM, with a second by Trustee Clisham. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Ferguson, Rebecca.

Nays: Zero.



Joe Vertone, Secretary