

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF SEPTEMBER 17, 2019**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Shawn Clisham, Charles (KC) Ferguson, James Rebecca and Joe Vertone. Also present, Thomas Sawyer. Also present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE AUGUST 20, 2019 MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Vertone presented the minutes for approval. After a short discussion, Trustee Clisham made a motion to approve the minutes with a second by Trustee Vertone. The motion carried unanimously.

TREASURER'S REPORT

Trustee Clisham presented the Treasurer's report for the month ending August 30, 2019 pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the ambulance billing, cash flow, disbursements and income.

After a short discussion, Trustee Vertone made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Rebecca. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Ferguson, Rebecca.
Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail report dated September 13, 2019. Deputy Chief Jones noted the bill for the Fries Automotive for the maintenance; the payment to Illinois Public Risk Fund for the Worker's Compensation premium; Northwest Community Hospital. Deputy Chief Jones also reviewed the check register report dated September 16, 2019. He noted the bills for MABAS, and US Digital as well as Visual Edge for the newsletter.

After a short discussion, Trustee Clisham made a motion to pay the bills pursuant to the check detail reports of September 13, 2019 and September 16, 2019 with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Ferguson, Rebecca.
Nays: Zero.

CITIZENS TO BE HEARD.

None.

OLD BUSINESS

CHIEF'S REPORT

Chief Drew Smith made a presentation and overview of the District for the new trustees. Chief Smith reviewed the trustee's monthly event calendar. Chief Smith also noted the call volume report as well as the red Center report and ambulance billing. He noted the ambulance billing receipts were above average.

NEW BUSINESS

Audit:

Deputy Chief Jones reported that the audit was not completed. It should be completed by October meeting.

OTHER MATTERS

President's Report: None

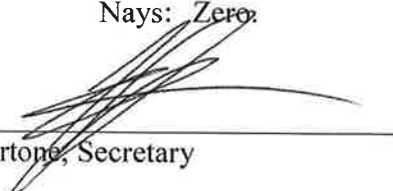
Attorney's Report: Attorney Daday requested a closed session pursuant to 5 ILCS 120/2 (c) (1) and (11), the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

ADJOURNMENT

Trustee Clisham made a motion to adjourn to closed session pursuant to 5 ILCS 120/2 (c) (1) and (11), the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. Litigation, when an action against, affecting or on behalf of the public body has been filed, is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, at 9:22 AM, with a second by Trustee Rebecca. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Ferguson, Rebecca.

Nays: ~~Zero~~



Joe Vertone, Secretary