

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF JULY 21, 2020**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Shawn Clisham, Charles (KC) Ferguson, James Rebecca and Joe Vertone. Also present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE JUNE 16, 2020 MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Vertone presented the minutes for approval. After a short discussion, Trustee Vertone made a motion to approve the minutes with a second by Trustee Rebecca. The motion carried unanimously.

TREASURER'S REPORT

Trustee Clisham presented the Treasurer's report for the month of June 2020 pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the ambulance billing, cash flow, disbursements and income.

After a short discussion, Trustee Vertone made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Rebecca. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Ferguson, Rebecca.
Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail report dated July 14, 2020. Deputy Chief Jones reviewed the highlighted items on the check detail reports with an explanation of the items. He noted the bill for Dropbox account, Creekside Printing and Health Endeavors; thermal imaging cameras purchased through Foreign Fire Insurance; Health and Worker's Compensation.

After a short discussion, Trustee Vertone made a motion to pay the invoices pursuant to the check detail reports of July 14, 2020 with a second by Trustee Rebecca. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Ferguson, Rebecca.
Nays: Zero.

BUDGET REVIEW

Deputy Chief Jones reviewed the second quarter budget with the board. He indicated that overtime was above budget and part-time payments for payroll is below budget.

CITIZENS TO BE HEARD.

None

OLD BUSINESS

CHIEF'S REPORT

Chief Drew Smith reviewed his monthly report. Chief Smith also noted that the District's call volume decreased. He also noted that ambulance billing was substantially lower but still tracking. Chief also indicated that the new engine is in production and the ladder truck is due for an inspection.

The Chief also reviewed the Trustee's monthly event calendar and indicated that all of the matters on the calendar had been or will be completed.

NEW BUSINESS

Review of proxy for the 2020 and annual membership meeting of the Illinois Association of fire protection districts. After a short discussion the trustees indicated the concurrence with the execution of proxy for the annual membership meeting.

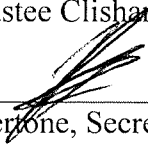
OTHER MATTERS

President's Report: Appointment of Pension Fund Trustee. Chief Smith indicated that the pension fund requires that the President of the District appoint pension fund trustees. Present Tammen reported that he was appointing Chief Smith and Deputy Chief Jones as pension fund trustees.

Attorney's Report: Attorney date he requested a closed session pursuant to 5 ILCS 120/2(C)(2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;; (11) litigation, when an action against, affecting on behalf of the public body has been filed in this pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent; and (21) discussion of minutes of closed meetings for purposes of approval or semiannual review as mandated by section 2.06.

ADJOURNMENT

Trustee Rebecca made a motion to adjourn the meeting to close session at 9:07 AM with a second by Trustee Clisham. The motion carried unanimously.



Joe Vertone, Secretary