

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF FEBRUARY 16, 2021**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Shawn Clisham, Joe Vertone and Trustee James Rebecca. Trustee Charles (KC) Ferguson, was absent. Also present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE January 19, 2021 MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Vertone presented the minutes for approval. After a short discussion, Trustee Clisham made a motion to approve the minutes with a second by Trustee Rebecca. The motion carried unanimously.

TREASURER'S REPORT

Trustee Clisham presented the Treasurer's report for the month ending January 31, 2021 pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the ambulance billing, cash flow, disbursements and income. Deputy Chief Jones indicated that from a cash flow perspective real estate tax income is behind schedule. However ambulance billing is on track to be within budget.

After a short discussion, Trustee Vertone made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Rebecca. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca.
Nays: Zero.

Deputy Chief Jones reviewed the projected cash flow for the month of February and requested that the board authorize a transfer of \$400,000 to the operating account. After a short discussion Trustee Rebecca made a motion to authorize Deputy Chief Jones to initiate the transfer of funds from the reserve account to the operating account. Motion was seconded by Trustee Vertone and carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca.
Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail reports for January 2021 dated February 15, 2021. Deputy Chief Jones reviewed the highlighted items on the check detail reports with an explanation of the items. He noted the payment to Alexis for crash truck training; he noted the payment to Darley & Co for thermal imaging cameras as well as the HSA contributions for 2021. He also noted the payment to NIPSTA for the annual membership fee as well as the training fees.

After a short discussion, Trustee Clisham made a motion to pay the invoices for January 2021 pursuant to the check detail reports of February 15, 2021 with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca.
Nays: Zero.

CITIZENS TO BE HEARD.

None

OLD BUSINESS CHIEF'S REPORT

Chief Drew Smith reviewed his monthly report. Chief Smith noted that the District's call volume was down for the month of January but had increased in the month of February. Chief Smith also gave a report regarding his 2021 goals and objectives and 2020 recap of the activities of the District. Chief Smith also reported on the City of Prospect Heights Joint Review Board for the Tax Increment Financing District currently pending before the city.

The Chief also reviewed the Trustee's monthly event calendar and indicated that all of the matters on the calendar had been or will be completed.

NEW BUSINESS

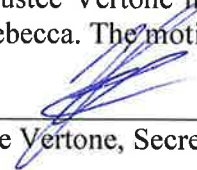
OTHER MATTERS

President's Report: None.

Attorney's Report: None

ADJOURNMENT

Trustee Vertone made a motion to adjourn the meeting at 9:02 AM with a second by Trustee Rebecca. The motion carried unanimously.



Joe Vertone, Secretary