

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF MARCH 16, 2021**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Shawn Clisham, Joe Vertone and Trustee James Rebecca. Trustee Charles (KC) Ferguson, was absent. Also present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE FEBRUARY 16, 2021 MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Vertone presented the minutes for approval. After a short discussion, Trustee Clisham made a motion to approve the minutes with a second by Trustee Vertone. The motion carried unanimously.

TREASURER'S REPORT

Trustee Clisham presented the Treasurer's report for the month ending February 28, 2021 pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the ambulance billing, cash flow, disbursements and income. Deputy Chief Jones indicated that from a cash flow perspective real estate tax income is behind schedule however, he indicated that the District had received approximately \$1.5 million in tax revenues in March. However ambulance billing is on track to be within budget.

After a short discussion, Trustee Rebecca made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca.

Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail reports for March 15, 2021. Deputy Chief Jones reviewed the highlighted items on the check detail reports with an explanation of the items. He noted that the health savings program saved approximately \$42,000 in insurance claims for the health insurance program in 2020. He also noted the payment for the background checks for the new paramedics and firefighters.

After a short discussion, Trustee Clisham made a motion to pay the invoices for March 2021 pursuant to the check detail reports of March 15, 2021 with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca.
Nays: Zero.

CITIZENS TO BE HEARD.

None

Trustee Ferguson came into the meeting at 8:10 AM.

**OLD BUSINESS
CHIEF'S REPORT**

Chief Drew Smith reviewed his monthly report. Chief Smith noted that the District's call volume was down for the month of January but had increased in the month of February and the February call volume was historically high. Chief Smith also gave a report regarding his 2021 goals and objectives and 2020 recap of the activities of the District. Chief Smith reviewed the status of the latter truck and crash truck and that the District had received funds from Cook County in the amount of \$40,500 for the Covid Relief Fund.

The Chief also reviewed the Trustee's monthly event calendar and indicated that all of the matters on the calendar had been or will be completed.

NEW BUSINESS

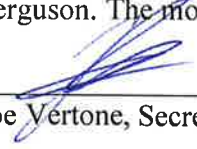
OTHER MATTERS

President's Report: None.

Attorney's Report: None

ADJOURNMENT

Trustee Clisham made a motion to adjourn the meeting at 8:34 AM with a second by Trustee Ferguson. The motion carried unanimously.



Joe Vertone, Secretary