

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF AUGUST 17, 2021**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Shawn Clisham, Joe Vertone, Trustee James Rebecca, and Charles (KC) Ferguson. Also, present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE JULY 20, 2021, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Vertone presented the minutes for approval. After a short discussion, Trustee Ferguson made a motion to approve the minutes with a second by Trustee Vertone. The motion carried unanimously.

TREASURER'S REPORT

Trustee Clisham presented the Treasurer's report for the month ending July 31, 2021, pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the ambulance billing, cash flow, disbursements, and income.

After a short discussion, Trustee Rebecca made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca, Ferguson.
Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail reports for August 10, 2021. Deputy Chief Jones reviewed the highlighted items on the check detail reports with an explanation of the items. He noted the bill for the Prospect Heights Public Works fuel bill. He also noted the tuition reimbursement and the payment to WIRFS.

After a short discussion, Trustee Clisham made a motion to pay the invoices for July 2021 pursuant to the check detail report of August 10, 2021, with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca, Ferguson.
Nays: Zero.

CITIZENS TO BE HEARD.

None

OLD BUSINESS

CHIEF'S REPORT

Chief Drew Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid. Chief Smith also reported regarding the call volume and the analytics with respect to overlapping calls. He noted the ambulance billing was still tracking with the budget. The Chief also reported on apparatus maintenance pursuant to his maintenance report. He also reported on the loan the latter truck to Wheeling. He also reviewed the monthly event calendar.

NEW BUSINESS

RESOLUTION 2021-R003. A Resolution Authorizing the President of the Prospect Heights Fire Protection District to enter into an Intergovernmental Agreement in connection with Supplemental Ambulance Rates with the Illinois Department of Health and Family Services.

After a short discussion Trustee Clisham made a motion to approve Resolution 2021-R003 A Resolution Authorizing the President of the Prospect Heights Fire Protection District to enter into an Intergovernmental Agreement in connection with Supplemental Ambulance Rates with the Illinois Department of Health and Family Services. The motion was seconded by Trustee Vertone and carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca, Ferguson.
Nays: Zero.

OTHER MATTERS

President's Report: None.

Attorney's Report: Attorney Daday requested a closed session pursuant to 5 ILCS 120/2 (C) (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; (2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; (21) discussion of minutes of closed meetings for purposes of approval or semiannual review as mandated by section 2.06.

ADJOURNMENT

Trustee Clisham made a motion to adjourn to closed session the meeting at 8:38 AM with a second by Trustee Vertone. The motion carried unanimously.



Joe Vertone, Secretary