

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF OCTOBER 12, 2021**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Shawn Clisham, Joe Vertone, Trustee James Rebecca, and Charles (KC) Ferguson. Also, present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE AUGUST 17, 2021, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Vertone presented the minutes for approval. After a short discussion, Trustee Clisham made a motion to approve the minutes with a second by Trustee Vertone. The motion carried unanimously.

TREASURER'S REPORT

Trustee Clisham presented the Treasurer's report for the month ending August 31, 2021 and September 30, 2021, pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the ambulance billing, cash flow, disbursements, and income.

After a short discussion, Trustee Rebecca made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca, Ferguson.
Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail reports for September 13, 2021 and October 7, 2021. Deputy Chief Jones reviewed the highlighted items on the check detail reports with an explanation of the items. He noted the bill for Illinois Public Risk Fund and the bill for Image Trend. On the September invoices he noted the bill to Fries Automotive, Artistic Engraving and Fox Valley.

After a short discussion, Trustee Clisham made a motion to pay the invoices for September 13, 2021 and October 7, 2021 pursuant to the check detail report of September 13, 2021 and October 7, 2021, with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca, Ferguson.
Nays: Zero.

REVIEW OF THIRD-QUARTER YEAR TO DATE BUDGET COMPARISON

Deputy Chief Jones and Chief Smith reviewed the third-quarter budget comparison he noted that property taxes received were at approximately 70% of the amounts expected and the ambulance billing was at approximately 83%.

CITIZENS TO BE HEARD.

None

OLD BUSINESS

CHIEF'S REPORT

Chief Drew Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid. Chief Smith also reported regarding the analytics with respect to overlapping calls. He noted the ambulance billing was still tracking with the budget. The Chief also reported on apparatus maintenance and fleet report pursuant to his maintenance report. He also reported on the promotions and the grants that were received and denied. He also reviewed the monthly event calendar.

NEW BUSINESS

Ordinance 2021-003. An Ordinance Adopting The Increase In The Ambulance Assessment Fees For Providing Service And Transportation To The Hospital.

After a short discussion Trustee Clisham made a motion to approve Ordinance 2021-003 An Ordinance Adopting The Increase In The Ambulance Assessment Fees For Providing Service And Transportation To The Hospital. The motion was seconded by Trustee Vertone and carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca, Ferguson.

Nays: Zero.

Ordinance 2021-004. The 2022 Tentative Budget And Appropriation Ordinance. Attorney Daday discussed the budget and appropriation process. He indicated that the adoption of the final budget and appropriation ordinance was ongoing and would be presented at the next meeting or the meeting in December. Chief Smith noted that the major change was the elimination of the part-time firefighter/paramedic program and an increase in full-time personnel.

After a short discussion Trustee Clisham made a motion to approve Ordinance 2021-004, The 2022 Tentative Budget and Appropriation Ordinance. The motion was seconded by Trustee Ferguson should and carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca, Ferguson.

Nays: Zero.

Resolution 2021-R004. An Intergovernmental Agreement Between The City Of Prospect Heights And The Prospect Heights Fire Protection District Regarding The Prospect Pointe/Muir Park Tax Increment Financing District. Attorney Daday indicated that he had reviewed the original agreement and suggested revisions to the city with respect to the potential for a windfall by the developer. The city rejected those revisions. Staff recommended adoption of the intergovernmental agreement as presented.

After a short discussion Trustee Vertone made a motion to approve Resolution 2021-R004 An Intergovernmental Agreement Between The City Of Prospect Heights And The Prospect Heights Fire Protection District Regarding The Prospect Pointe/Muir Park Tax Increment Financing District. The motion was seconded by Trustee Rebecca and carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca, Ferguson.
Nays: Zero.

In conjunction with the above resolution, Trustee Vertone made a motion to approve the intergovernmental agreement as described above with a second by Trustee Clisham. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca, Ferguson.
Nays: Zero.

Consideration Of The Hiring Of Additional Firefighter Paramedics. Chief Smith presented the staff report requesting the approval of the hiring of three additional full-time firefighter paramedics. The recommendation is contained in the memorandum from Chief Smith. After a short discussion Trustee Clisham made a motion to approve the hiring of three full-time firefighter paramedics with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca, Ferguson.
Nays: Zero.

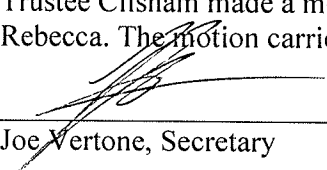
OTHER MATTERS

President's Report: None.

Attorney's Report: Attorney Daday requested a closed session pursuant to 5 ILCS 120/2 (C) (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; (2) discussion of minutes of closed meetings for purposes of approval or semiannual review as mandated by section 2.06.

ADJOURNMENT

Trustee Clisham made a motion to adjourn to closed session at 9:22 AM with a second by Trustee Rebecca. The motion carried unanimously.



Joe Vertone, Secretary