

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF NOVEMBER 16, 2021**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Shawn Clisham, Joe Vertone, Trustee James Rebecca, and Charles (KC) Ferguson. Also, present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE OCTOBER 12, 2021, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Vertone presented the minutes for approval. After a short discussion, Trustee Rebecca made a motion to approve the minutes with a second by Trustee Clisham. The motion carried unanimously.

TREASURER'S REPORT

Trustee Clisham presented the Treasurer's report for the month ending October 30, 2021, pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the ambulance billing, cash flow, disbursements, and income.

After a short discussion, Trustee Rebecca made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca, Ferguson.

Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail report for November 11, 2021. Deputy Chief Jones reviewed the highlighted items on the check detail reports with an explanation of the items. He noted the bill for Ontime Embroidery, the intubation manikin; Call One; Health Insurance.

After a short discussion, Trustee Clisham made a motion to pay the invoices for November 11, 2021, pursuant to the check detail report of November 11, 2021, with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca, Ferguson.

Nays: Zero.

CITIZENS TO BE HEARD.

None

OLD BUSINESS

CHIEF'S REPORT

Chief Drew Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid. Chief Smith also reported regarding the analytics with respect to overlapping calls. He noted the ambulance billing was still tracking with the budget. The hotel tax revenue is down. He also reported that mutual aid was also tracking.

NEW BUSINESS

Adoption of 2022 Regular Meeting Schedule. After a short discussion, Trustee Vertone made a motion to adopt the 2022 Meeting Schedule as presented. The motion was seconded by Trustee Ferguson and the motion carried unanimously.

Chief Smith requested that the December meeting be rescheduled to December 14, 2021, which was accepted by the board.

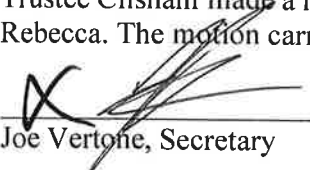
OTHER MATTERS

President's Report: None.

Attorney's Report: Attorney Daday requested a closed session pursuant to 5 ILCS 120/2 (C) (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; (2) collective negotiating matters between the public body and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees; (21) discussion of minutes of closed meetings for purposes of approval or semiannual review as mandated by section 2.06.

ADJOURNMENT

Trustee Clisham made a motion to adjourn to closed session at 9:33 AM with a second by Trustee Rebecca. The motion carried unanimously.



Joe Vertone, Secretary