

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF FEBRUARY 15, 2022**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Shawn Clisham, Joe Vertone appearing telephonically, Trustee James Rebecca and Charles (KC) Ferguson. Also, present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE DECEMBER 14, 2021, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Vertone presented the minutes for approval. After a short discussion, Trustee Ferguson made a motion to approve the minutes with a second by Trustee Rebecca. The motion carried unanimously.

TREASURER'S REPORT

Trustee Clisham presented the Treasurer's report for the month ending January 30, 2022, pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the ambulance billing, cash flow, disbursements, and income.

After a short discussion, Trustee Ferguson made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Rebecca. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Ferguson, Rebecca.
Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail report for January 12, 2022, and February 8, 2022. Deputy Chief Jones reviewed the highlighted items on the check detail reports with an explanation of the items. He noted the bill for Illinois Public Risk Fund and noted a \$10,000 insurance premium rebate. Northwest Community Hospital for training; Ashland Door for replacement of station doors; Mars water rescue suits; Tragus Custom Builds for Firefighter of the Year.

After a short discussion, Trustee Clisham made a motion to pay the invoices for the report dated January 12, 2022, and February 8, 2022, with a second by Trustee Rebecca. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Ferguson, Rebecca.
Nays: Zero.

Review of 4th Quarter Budget Income and Expenses. Deputy Chief Jones reviewed the 4th Quarter budget report.

CITIZENS TO BE HEARD.

None

OLD BUSINESS

CHIEF'S REPORT

Chief Drew Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid. Chief Smith noted that the District had a record year in terms of overall call volume. Ambulance calls were down approximately due to Algauer's and Crown Plaza and calls to Brookdale were also down. Chief Smith also reported regarding the analytics with respect to overlapping calls. He noted the ambulance billing revenue was over budget. Chief Smith also reviewed the Trustees' Monthly Event Calendar and indicated that all matters were scheduled or in process. Chief Smith also reported on the status of the fleet.

NEW BUSINESS

Review and Adopt Ordinance 2022-001 an Ordinance repealing Ordinance 2012-004 and Ordinance 2012-005. Chief Smith reported that the ordinances at issue were no longer needed due the change in the manner that alarms were transmitted to the District. After a short discussion, Trustee Clisham made a motion to adopt Ordinance 2022-001 repealing Ordinances 2012-004 and 2012-005. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Ferguson, Rebecca.
Nays: Zero.

Review and approval of Resolution 2022-001, approving the amendment to the Employment agreement of Chief Smith. After a short discussion Trustee Ferguson made a motion to approve the resolution as submitted with a second by Trustee Clisham. The motion carried unanimously as follows:

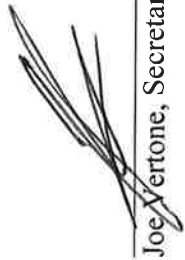
Ayes: Tammen, Clisham, Vertone, Ferguson, Rebecca.
Nays: Zero.

OTHER MATTERS

President's Report: None

Attorney's Report: None

ADJOURNMENT. Trustee Clisham made a motion to adjourn at 9:00 AM with a second by Trustee Ferguson. The motion carried unanimously.



Joe Vertone, Secretary

