

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF APRIL 19, 2022**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Joe Vertone, Trustee James Rebecca, Shawn Clisham and Charles (KC) Ferguson. Also, present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE MARCH 15, 2021, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Vertone presented the minutes for approval. After a short discussion, Trustee Rebecca made a motion to approve the minutes with a second by Trustee Ferguson. The motion carried unanimously.

TREASURER'S REPORT

Trustee Clisham presented the Treasurer's report for the month ending March 31, 2022, pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the ambulance billing, cash flow, disbursements, and income.

After a short discussion, Trustee Vertone made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Rebecca. The motion carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Clisham, Ferguson
Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail report for April 18, 2022. Deputy Chief Jones reviewed the highlighted items on the check detail reports with an explanation of the items. He noted the bill for Prospect Heights and Red Center he also noted the bill for Locality Media, Taylor Plumbing for sewer repair, Caesars Handyman for painting, and D&S Custom Covers for the hose bed cover.

After a short discussion, Trustee Ferguson made a motion to pay the invoices for the report dated April 18, 2022, with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Clisham, Ferguson.
Nays: Zero.

REVIEW OF FIRST QUARTER BUDGET COMPARISON.

Deputy Chief Jones presented the first quarter budget overview and comparison of income versus expenses and budget versus actual.

CITIZENS TO BE HEARD.

None

OLD BUSINESS

CHIEF'S REPORT

Chief Drew Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid. Chief Smith also reported regarding the analytics with respect to overlapping calls. He noted the ambulance billing revenue the training report and Fleet repair report. Chief Smith noted that ambulance billing revenue and collections are up primarily due to the change with respect to the Medicaid payment and reimbursement program. Chief Smith also reviewed the Trustees' Monthly Event Calendar and indicated that all matters were scheduled or in process. He also discussed the possibility of a tax referendum in the future.

NEW BUSINESS

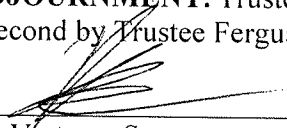
Residency Requirement for Command Staff. Chief Smith introduced a discussion about the residency requirement for the Fire Chief or command staff. He indicated that the only requirement that he was aware of either in the district policies and procedures or other documents was in the Chief's employment contract. He indicated that the requirement of residency within a certain distance of Prospect Heights limited the pool of possible candidates for the position. The consensus of the trustees was that residency should not be requirement or consideration in the future.

OTHER MATTERS

President's Report: Red center director. President Tammen appointed Jim Rebecca to the Red Center board of directors.

Attorney's Report: None.

ADJOURNMENT. Trustee Rebecca made a motion to adjourn to closed session at 9:02 AM with a second by Trustee Ferguson. The motion carried unanimously.



Joe Vertone, Secretary