

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF JULY 19, 2022**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Joe Vertone, Trustee James Rebecca, Charles (KC) Ferguson and Trustee Shawn Clisham. Also, present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE JUNE 21, 2021, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Vertone presented the minutes for approval. After a short discussion, Trustee Clisham made a motion to approve the minutes with a second by Trustee Ferguson. The motion carried unanimously.

TREASURER'S REPORT

Trustee Clisham presented the Treasurer's report for the month ending June 30, 2022, pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the ambulance billing, cash flow, disbursements, and income. Deputy Chief Jones reported that ambulance billing was higher than normal predominantly due to the new state program. Discussion was also held with respect to the status of tax payments for the second installment tax bill. Attorney Daday noted that there were some concerns that the bills would not come out until November and the payments due either in the late winter or early spring of 2023.

After a short discussion, Trustee Vertone made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Rebecca. The motion carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson, Clisham
Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail report for July 12, 2022. Deputy Chief Jones reviewed the highlighted items on the check detail reports with an explanation of the items. He noted the bill for Image Trend, Inc.; WIRFS industries for repairs to the ladder truck and chassis; George Levterov for training reimbursement. He also noted the increase in fuel prices through the City of Prospect Heights. Deputy Chief Jones noted the payment to Ibbotson Heating Company for repairs to the Station 9 HVAC system. In addition, he noted the payment for the 2022 HSA contribution for one of the employees.

After a short discussion, Trustee Ferguson made a motion to pay the invoices for the report dated June 8, 2022, with a second by Trustee Clisham. The motion carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson, Clisham
Nays: Zero.

CITIZENS TO BE HEARD.

None

OLD BUSINESS

CHIEF'S REPORT

Chief Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid. Chief Smith also reported regarding the analytics with respect to overlapping calls. he noted that the call volume was up significantly in May and June and reported that overlapping calls consistent up 19% of the total volume of calls. He also noted mutual aid given and received and that ambulance billing revenue was significantly higher. He noted the training report and Fleet repair report. Chief Smith reported that in conjunction with Wheeling that they would no longer provide airport lift assistance to the private planes at the airport. Chief Smith also reviewed the Trustees' Monthly Event Calendar and indicated that all matters were scheduled or in process. He also discussed the possibility of a tax referendum in the future.

NEW BUSINESS.

Review And Approval of The Invoice from Kards Inc for Repair and Repainting of the 2008 Engine. Chief Smith reported that the 2008 engine had gone in for repairs and repainting and due to the size of the invoice he requested approval for the payment of \$40,000 to Kards Inc for the repairs and repainting. After a short discussion Trustee Clisham made a motion to approve payment of the invoice The motion was seconded by Trustee Vertone and carried unanimously as follows:

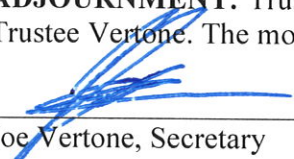
Ayes: Tammen, Vertone, Rebecca, Ferguson, Clisham.
Nays: Zero.

OTHER MATTERS

President's Report: None

Attorney's Report: None

ADJOURNMENT. Trustee Ferguson made a motion to adjourn at 9:14 AM with a second by Trustee Vertone. The motion carried unanimously.



Joe Vertone, Secretary