

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF SEPTEMBER 20, 2022**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Joe Vertone, Trustee James Rebecca, Charles (KC) Ferguson, Trustee Shawn Clisham. Also, present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE AUGUST 16, 2022, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Vertone presented the minutes for approval. After a short discussion, Trustee Ferguson made a motion to approve the minutes with a second by Trustee Rebecca. The motion carried unanimously.

TREASURER'S REPORT

Trustee Clisham presented the Treasurer's report for the month ending August 30, 2022, pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the ambulance billing, cash flow, disbursements, and income. Deputy Chief Jones reported that ambulance billing was higher than normal predominantly due to the new state program. Discussion was also held with respect to the status of tax payments for the second installment tax bill.

After a short discussion, Trustee Vertone made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Rebecca. The motion carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson, Clisham
Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail report for September 14, 2022. Deputy Chief Jones reviewed the highlighted items on the check detail reports with an explanation of the items. He noted the bill for Metro Dock for repairs to the garage doors. Northwest Community Hospital for in-station continuing education. The payment for the HSA contribution and noted a Medicare refund as well as fuel charges to the City of Prospect Heights. After a short discussion, Trustee Clisham made a motion to pay the invoices for the report dated September 14, 2022, with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson, Clisham.

Nays: Zero.

CITIZENS TO BE HEARD.

None

OLD BUSINESS

CHIEF'S REPORT

Chief Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid. Chief Smith also reported regarding the analytics with respect to overlapping calls. he noted that the call volume was up significantly in July and reported that overlapping calls consistent up 17% of the total volume of calls. He also noted mutual aid given and received and that ambulance billing revenue was significantly higher. He noted the training report and Fleet repair report. Chief Smith reported that due to illnesses and injuries there were staffing challenges with regard to station 39 and indicated that station 39 was closed for several days during the month. He also noted and distributed the draft of the comprehensive plan. Chief Smith also reviewed the Trustees' Monthly Event Calendar and indicated that all matters were scheduled or in process. He also discussed the possibility of a tax referendum in the future.

NEW BUSINESS.

ADOPTION OF ANNEXATION ORDINANCE OF RT. 12 RENTAL PARCELS NO. 2022-003 AN ORDINANCE OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT ANNEXING CERTAIN PROPERTY TO THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT 1306- 1320 RAND RD, PROSPECT HEIGHTS IL . Attorney Daday presented the annexation ordinance for review and approval. He indicated that all notices had been sent and served on the owners and published pursuant to statute. He indicated that since the subject properties are part of the emergency 911 system that the adoption of the ordinance was sufficient to effect the annexation. After a short discussion, Trustee Clisham made a motion to approve the ordinance as submitted. The motion was seconded by Trustee Vertone and carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson, Clisham.

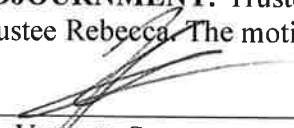
Nays: Zero.

OTHER MATTERS

President's Report: None

Attorney's Report: None

ADJOURNMENT. Trustee Ferguson made a motion to adjourn at 8:55 AM with a second by Trustee Rebecca. The motion carried unanimously.



Joe Vertone, Secretary