

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF NOVEMBER 15, 2022**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Joe Vertone, Trustee James Rebecca, Charles (KC) Ferguson, Trustee Shawn Clisham. Also, present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday. Also, present Eric Anderson.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 20, 2022, and OCTOBER 18, 2022, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Vertone presented the secretary's report and the minutes of the September 20, 2022, and October 18, 2022 meeting minutes. After a short discussion Trustee Ferguson made a motion to approve the minutes as submitted with a second by Trustee Vertone. The motion carried unanimously.

TREASURER'S REPORT

Trustee Clisham presented the Treasurer's report for the month ending October 30, 2022, pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the ambulance billing, cash flow, disbursements, and income.

After a short discussion, Trustee Vertone made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson, Clisham
Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail report for November 3, 2022. Deputy Chief Jones reviewed the highlighted items on the check detail reports with an explanation of the items. He noted the bill for Fries Automotive; Government Accounting, LLC; the Romeoville Fire Academy; and Ingen Computing.

After a short discussion, Trustee Clisham made a motion to pay the invoices for the report dated November 3, 2022, with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson, Clisham.
Nays: Zero.

CITIZENS TO BE HEARD.

None

OLD BUSINESS

Bond Consultants' Reports. Mr. Eric Anderson made a presentation to the board regarding the services of Piper Sandler to provide financial and bond consulting for the proposed bond referendum.

CHIEF'S REPORT

Chief Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid. Chief Smith also reported regarding the analytics with respect to overlapping calls. He noted that the call volume was up and was historically high for the period. He indicated that the district was on track for an all-time high in the number of calls for the year. He also noted mutual aid given and received and that ambulance billing revenue was significantly higher primarily due to the closure of Station 39 for a period of time during the month as well as the GEMT ambulance fees that were received by the district. He noted the training report and Fleet repair report. Chief Smith also reviewed the Trustees' Monthly Event Calendar and indicated that all matters were scheduled or in process.

Anthony Miceli joined the meeting at 8:36 AM.

Additional Bond Consultant's Report.

Anthony Miceli made a presentation on behalf of Speer Financial relative to consulting services for the proposed bond referendum.

Discussion was held regarding the proposed bond referendum. Trustee Rebecca proposed that the district seek general obligation bonds for apparatus and renovation and repair of the fire station in the amount of \$10 million for the April 2023 election. The motion was made by Trustee Rebecca to direct staff to begin the process of filing and preparing an ordinance seeking the authorization of the taxpayers for general obligation bonds in the amount of \$10 million to be decided at the April 4, 2023 election. The motion was seconded by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson, Clisham.
Nays: Zero.

Trustee Clisham also made a motion to direct staff to engage Speer Financial as its bond consultant for the issuance of \$10 million in bonds. The motion was seconded by Trustee Vertone and carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson, Clisham.

Nays: Zero.

NEW BUSINESS.

Adoption of the 2023 Regular Meeting Schedule of the Prospect Heights Fire Protection District Board of Trustees. Chief Smith presented the schedule of meeting dates for 2023 as continuing the meetings on the 3rd Tuesday of each month at 8:00 AM at the fire station unless otherwise noted. The motion was made by a Trustee Clisham and seconded by Trustee Rebecca. The motion carried unanimously.

Presentation and Adoption of Ordinance 2022-004 Tentative Budget and Appropriation Ordinance. Deputy Chief Jones introduced the Tentative Budget and Appropriation which is required by statute. After discussion, Trustee Clisham made a motion to approve the 2023 Tentative Budget and Appropriation Ordinance Number 2022-004. The motion was seconded by Trustee Vertone and carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson, Clisham.
Nays: Zero.

Education Reimbursement. Chief Smith noted that Battalion Chief Kelly Cossman incurred several thousand dollars in tuition expenses for his master's degree. Chief Smith requested that the board approve a reimbursement in the amount of \$6000 to Battalion Chief Kelly Cossman. After a short discussion Trustee Vertone made a motion to approve the request seconded by Trustee Clisham. The motion carried unanimously as follows:

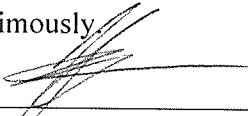
Ayes: Tammen, Vertone, Rebecca, Ferguson, Clisham.
Nays: Zero.

OTHER MATTERS

President's Report: None

Attorney's Report: Attorney Daday requested a closed session.

ADJOURNMENT. Trustee Clisham made a motion to adjourn to close session pursuant to 5 ILCS 120/2 C1 and 21 at 10:05 AM with a second by Trustee Vertone. The motion carried unanimously.



Joe Vertone, Secretary