

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING OF FEBRUARY 21, 2023**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Joe Vertone, Trustee James Rebecca, Charles (KC) Ferguson, Trustee Shawn Clisham. Also present Will Thomson; Davy Golonka; Philip Lesniak; Jason Hardy; Markus Rill; Michael Lynch. Present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

**SECRETARY’S REPORT**

**CONSIDERATION OF THE MINUTES OF THE JANUARY 17, 2023, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES**

Trustee Vertone presented the secretary's report and the minutes of the January 17, 2023, meeting minutes. After a short discussion Trustee Clisham made a motion to approve the minutes as submitted with a second by Trustee Ferguson. The motion carried unanimously.

**TREASURER’S REPORT**

Trustee Clisham presented the Treasurer’s report for the month ending January 31, 2023, pursuant to the attached sheets. Discussion was had with respect to the status of accounts and the late payment of property taxes. Discussion was had regarding the ambulance billing, cash flow, disbursements, and income.

After a short discussion, Trustee Rebecca made a motion to approve the Treasurer’s report as submitted and accept the cash flow spreadsheet, with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson, Clisham

Nays: Zero.

**PRESENTATION OF THE BILLS**

Deputy Chief Jones presented the bills for payment pursuant to the check detail report for February 20, 2023. Deputy Chief Jones reviewed the highlighted items on the check detail reports with an explanation of the items. He noted the bill for the HSA contribution; Fries Automotive; NIPSTA; Selective Insurance; Illinois Public Risk; Allendorfer Roofing and MABAS.

After a short discussion, Trustee Clisham made a motion to pay the invoices for the report dated February 20, 2023, with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson, Clisham.

Nays: Zero.

**CITIZENS TO BE HEARD.**

None

**OLD BUSINESS**

**CHIEF’S REPORT**

Chief Smith introduced the new Battalion Chief Glenn Vanek to the board.

Chief Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid. Chief Smith also reported regarding the analytics with respect to overlapping calls. He also noted mutual aid given and received and that ambulance billing revenue was significantly higher primarily due to the GEMT ambulance fees that were received by the district. He noted the training report and Fleet repair report. Chief Smith also reviewed the Trustees’ Monthly Event Calendar and indicated that all matters were scheduled or in process.

**NEW BUSINESS.**

**Adoption of Resolution 2023-R001, Public Safety Employee Benefit Act Policy.** Attorney Daday presented the Resolution and indicated that it was presented to conform to state law. After a short discussion Trustee Clisham made a motion to approve the agreement with the second by Trustee Rebecca. The motion carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson, Clisham.

Nays: Zero

**OTHER MATTERS**

**President's Report:** None

**Attorney’s Report:** None

**ADJOURNMENT.** Trustee Clisham made a motion to adjourn the meeting at 8:31 AM with a second by Trustee Ferguson. The motion carried unanimously.

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Joe Vertone, Secretary