

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF MARCH 21, 2023**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Joe Vertone, Trustee James Rebecca, Charles (KC) Ferguson. Trustee Shawn Clisham. Also present, Michael Lynch; Will Thomson; Markus Rill. Present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

SECRETARY’S REPORT

CONSIDERATION OF THE MINUTES OF THE FEBRUARY 21, 2023, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

The secretary's report is deferred until the next meeting.

TREASURER’S REPORT

Trustee Clisham presented the Treasurer’s report for the month ending February 28, 2023, pursuant to the attached sheets. Discussion was had with respect to the status of accounts and the late payment of property taxes. Discussion was had regarding the ambulance billing, cash flow, disbursements, and income.

After a short discussion, Trustee Rebecca made a motion to approve the Treasurer’s report as submitted and accept the cash flow spreadsheet, with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson, Clisham
Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail report for March 15, 2023. Deputy Chief Jones reviewed the highlighted items on the check detail reports with an explanation of the items. He noted the bill for Ibbotson Heating; Blue Line; Fox Valley for software Grainger; Williams Associates Architects in the amount of \$9258 and postage for the mailing of the newsletter.

After a short discussion, Trustee Clisham made a motion to pay the invoices for the report dated March 15, 2023, with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson, Clisham.
Nays: Zero.

CITIZENS TO BE HEARD.

None

OLD BUSINESS

CHIEF'S REPORT

Chief Smith introduced the new Battalion Chief Glenn Vanek to the board.

Chief Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid. Chief Smith also reported regarding the analytics with respect to overlapping calls. He also noted mutual aid given and received and that ambulance billing revenue was significantly higher primarily due to the GEMT ambulance fees that were received by the district. He noted the training report and Fleet repair report. Chief Smith also reviewed the Trustees' Monthly Event Calendar and indicated that all matters were scheduled or in process. Chief Smith also noted the status of the tower lease and repairs. He indicated that the cell tower company had applied to the city for building permits relative to the repairs.

NEW BUSINESS.

None.

OTHER MATTERS

President's Report: None

Attorney's Report: Attorney Daday requested a closed session pursuant to 5 ILCS 120/2 © 1 the appointment employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. 5 ILCS 120/2 © 2 collective negotiating matters between the public body and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS120/2C11, litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

ADJOURNMENT. Trustee Clisham made a motion to adjourn to closed session at 8:26 AM with a second by Trustee Rebecca. The motion carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson, Clisham.

Nays: Zero.

Joe Vertone, Secretary