

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF SEPTEMBER 9, 2024**

1. CALL TO ORDER.

President Rebecca called the meeting to order at 4:00 p.m. Trustees answered present as follows: President James Rebecca, Trustee Lars Anderson Trustee Joe Vertone; Trustee Shawn Clisham, Trustee Charles (KC) Ferguson. Present ex officio: Chief Drew Smith, Deputy Chief Tim Jones and Attorney Stephen G. Daday.

2. SECRETARY'S REPORT

2.1 CONSIDERATION OF THE MINUTES OF THE AUGUST 12, 2024, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES.

Trustee Vertone presented the Secretary's report and the minutes of the August 12, 2024, meeting. After a short discussion Trustee Ferguson made a motion to approve the minutes as submitted with a second by Trustee Clisham. The motion carried unanimously.

2.2 REVIEW OF THE CLOSED SESSION MINUTES AND VERBATIM RECORDINGS OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES.

The Board reviewed the closed session minutes per the statute. Trustee Clisham made a motion to concur with Attorney Daday's review and recommendations of closed session minutes and to destroy verbatim recordings pursuant to statute. The motion was seconded by Trustee Vertone carried unanimously.

3. TREASURER'S REPORT DATED AUGUST 31, 2024

3.1 Trustee Clisham presented the Treasurer's report for the months ending August 31, 2024, pursuant to the attached sheets. Discussion was had with respect to the status of accounts and cash flow. Discussion was had regarding the ambulance billing, cash flow, disbursements, and income.

After a short discussion, Trustee Vertone made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Clisham, Ferguson.
Nays: Zero.

3.2 PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail report for September 3, 2024. Deputy Chief Jones reviewed the highlighted items on the check detail report with an explanation of the items. He noted the bill from Air One; Spring Align, Pomp's Tire and Fries Auto.

After a short discussion, Trustee Vertone made a motion to pay the invoices from the reports dated September 3, 2024, with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Clisham Ferguson
Nays: Zero.

4. CITIZENS TO BE HEARD.

None

5. OLD BUSINESS

5.1 FIRE CHIEF'S REPORT

Chief Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid, particularly with respect to Mount Prospect. Chief Smith also reported regarding the analytics with respect to overlapping calls.

6. NEW BUSINESS.

6.1 APPROVAL OF ADDITIONAL COMPENSATION FOR CHIEF AND DEPUTY CHIEF FOR SHIFT WORK

Trustee Vertone made a motion to approve the additional compensation for the Chief and Deputy Chief for covering shifts when necessary at \$70.00 per hour with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Clisham Ferguson
Nays: Zero.

6.2 Declare 2008 Impala as surplus

Chief Smith requested that the 2008 Impala car 914 be declared as surplus and requested that he be authorized to sell to the highest responsible bidder.

After a short discussion, Trustee Clisham made a motion to concur with the Chief's recommendation with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Clisham. Ferguson

Nays: Zero.

6.3 Discussion of proposed changes to meeting dates and time.

Trustee Ferguson made a motion to remove the above item from the table seconded by Trustee Vertone. The motion carried unanimously.

Trustee Vertone made a motion to change the future meeting dates beginning January 1, 2025, to the third Tuesday of the month and the time to 11:00 a.m.

The motion carried as follows:

Ayes: Vertone, Clisham, Ferguson

Nays: Zero.

Abstain: Rebecca, Anderson.

7. OTHER MATTERS


7.1 President's Report: Future meeting dates: 10-14-24 4:00 pm; 11-4-24 4:00 pm; 12-9-24 4:00 pm.

7.2 Attorney's Report: Attorney Daday requested a closed session pursuant to 5 ILCS 120/2(c) (2).

8. ADJOURNMENT. Trustee Clisham made a motion to adjourn the meeting to closed session pursuant 5 ILCS 120/2(c) (2) at 4:53 PM seconded by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Rebecca, Anderson, Vertone, Clisham Ferguson

Nays: Zero.



Secretary