

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF APRIL 20, 2021**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Shawn Clisham, Joe Vertone and Trustee James Rebecca and Charles (KC) Ferguson. Also present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE MARCH 16, 2021 MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Vertone presented the minutes for approval. After a short discussion, Trustee Clisham made a motion to approve the minutes with a second by Trustee Rebecca. The motion carried unanimously.

TREASURER'S REPORT

Trustee Clisham presented the Treasurer's report for the month ending March 31, 2021 pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the ambulance billing, cash flow, disbursements and income. Deputy Chief Jones indicated that from a cash flow perspective real estate tax income is behind schedule. However ambulance billing is on track to be within budget.

After a short discussion, Trustee Ferguson made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca, Ferguson.
Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail reports for April 14, 2021. Deputy Chief Jones reviewed the highlighted items on the check detail reports with an explanation of the items. He noted the bill for insurance for General liability as well as the invoice for target solution software.

After a short discussion, Trustee Clisham made a motion to pay the invoices for March 2021 pursuant to the check detail reports of April 14, 2021 with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca, Ferguson.
Nays: Zero.

CITIZENS TO BE HEARD.

None

**OLD BUSINESS
CHIEF'S REPORT**

Chief Drew Smith reviewed his monthly report. Chief Smith noted that the District's call volume was down for the month of January but had increased in the month of February and the February call volume was historically high. He noted that the March call volume was about average. Chief Smith also noted the red Center call volume and reviewed the credit or debit to the district account. Chief Smith reported and discuss the maintenance schedule for the apparatus. He also noted that trustees Vertone and Rebecca were reappointed by Wheeling Township. Chief Smith reported that the new squad was delivered. He also noted that the TIF District was passed by the city. The District would receive an impact fee but the amount is still under discussion. The Chief also reviewed the Trustee's monthly event calendar and indicated that all of the matters on the calendar had been or will be completed. Of importance is the status of the statement of economic interests that needs to be filed by the trustees. He reminded them that if they had not filed those, that they should go online and file those reports.

NEW BUSINESS

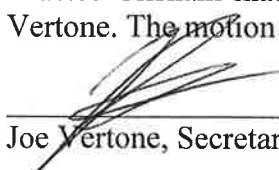
OTHER MATTERS

President's Report: None.

Attorney's Report: None

ADJOURNMENT

Trustee Clisham made a motion to adjourn the meeting at 8:57 AM with a second by Trustee Vertone. The motion carried unanimously.



Joe Vertone, Secretary

**CLOSED SESSION MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION
DISTRICT BOARD OF TRUSTEES MEETING OF MARCH 16, 2021**

Attorney Daday requested a closed session pursuant to 5 ILCS 120/2(c) (1); (2), (11). Trustees answered present as follows: Jon Tammen, James Rebecca and Joe Vertone, Trustees Shawn Clisham and Charles (KC) Ferguson. Also present ex officio: Chief Drew Smith, Deputy Chief Tim Jones and Attorney Stephen G. Daday.

Trustee Clisham made a motion to adjourn the regular meeting to closed session at 8:34 AM, pursuant to 5 ILCS 120/2(c) (1); (2) (11), the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; litigation when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal or when the public body finds that an action is probable or imminent. The motion was seconded by Trustee Ferguson and carried unanimously as follows:


Ayes: Tammen, Vertone, Rebecca, Clisham, Ferguson.
Nays: Zero.

Trustee Vertone made a motion to approve the closed session minutes of November 17, 2020. The motion was seconded by Trustee Rebecca and carried unanimously.

Chief Smith reported that the union had requested arbitration of a grievance regarding the Substitutes Act. He indicated that the grievance had been scheduled for arbitration and reported that when the parties appeared for the arbitration by zoom with the arbitrator, the arbitrator met with the respective parties and was able to broker a settlement of the grievance. In exchange for the settlement the union agreed that they would accept a schedule of raises and extend the contract for an additional three years. The settlement and the agreement would be memorialized in a contract extension of the union contract due to expire December 31, 2021.

After a short discussion President Tammen made a motion to concur with the settlement agreement seconded by Trustee Vertone. The motion carried unanimously and would be ratified when the contract extension or amendment is brought to the Board later in the year.

Adjournment. Trustee Vertone made a motion to adjourn the meeting at 8:57 AM seconded by Trustee Ferguson. The motion carried unanimously with no final action being taken.



Joe Vertone, Secretary