

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF MAY 18, 2021**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Shawn Clisham, Joe Vertone, Trustee James Rebecca and Charles (KC) Ferguson. Tom Sawyer of Sawyer Falduto. Also present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

Chief Smith reported that Trustees Rebecca and Vertone were reappointed by the Wheeling Township Board for an additional three year term.

ELECTION OF OFFICERS

Trustee Clisham nominated President Jon Tammen for an additional term as president of the board. The nomination was seconded by Trustee Rebecca and carried unanimously by acclamation.

Trustee Rebecca nominated Trustee Clisham as Treasurer for an additional term. The nomination was seconded by President Tammen and carried unanimously by acclamation.

Trustee Rebecca nominated Trustee Vertone for another term as Secretary. The nomination was seconded by Trustee Clisham and carried unanimously by acclamation.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE APRIL 20, 2021 MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Vertone presented the minutes for approval. After a short discussion, Trustee Clisham made a motion to approve the minutes with a second by Trustee Ferguson. The motion carried unanimously.

TREASURER'S REPORT

Trustee Clisham presented the Treasurer's report for the month ending April 30, 2021 pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the ambulance billing, cash flow, disbursements and income. Deputy Chief Jones indicated that from a cash flow perspective real estate tax income is behind schedule.

After a short discussion, Trustee Rebecca made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca, Ferguson.

Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail reports for May 13, 2021. Deputy Chief Jones reviewed the highlighted items on the check detail reports with an explanation of the items. He noted the bill for Red Center, the bill for W. S. Darley & Co. for repairs to squad nine; he also noted the bill for the audit and the bill for WIRFS; the bill for the Postal Service and the printing of the newsletter.

After a short discussion, Trustee Clisham made a motion to pay the invoices for May, 2021 pursuant to the check detail report of May 13, 2021 with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca, Ferguson.

Nays: Zero.

CITIZENS TO BE HEARD.

None

OLD BUSINESS

INVESTMENT REPORT

Tom Sawyer reported on the status of the districts investment accounts and provided a written report which was reviewed by the trustees. Attorney Daday indicated that he had reviewed the information relative to the Schwab custodial account and indicated that he was in agreement that the custodial account should be switched from First Midwest to Schwab. Trustee Clisham made a motion to approve the opening of the custodial account at Schwab and the transfer from First Midwest. The motion was seconded by Trustee Vertone and carried unanimously as follows:

Ayes: Tammen, Clisham, Vertone, Rebecca, Ferguson.

Nays: Zero.

CHIEF'S REPORT

Chief Drew Smith reviewed his monthly report. Chief Smith noted that the District's call volume was down for the month of January but had increased in the month of February and the February call volume was historically high. He noted that the March call volume was about average. The Chief also reviewed the Trustee's monthly event calendar and indicated that all of the matters on the calendar had been or will be completed.

NEW BUSINESS

DESIGNATION OF OMA AND FOIA OFFICIALS

The Chief reported that annually the district needs to designate the Open Meetings Act and FOIA officials for the District. He requested that the board designate the Chief and Deputy Chief as those officials for the District. After a short discussion Trustee Clisham made a motion to approve the appointment of the Chief and Deputy Chief as the Open Meetings Act and FOIA officials for the District. The motion was seconded by Trustee Rebecca and carried unanimously.

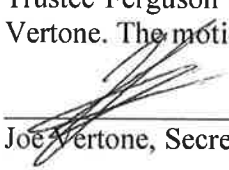
OTHER MATTERS

President's Report: None.

Attorney's Report: None

ADJOURNMENT

Trustee Ferguson made a motion to adjourn the meeting at 9:02 AM with a second by Trustee Vertone. The motion carried unanimously.



Joe Vertone, Secretary