

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF MAY 23, 2023**

Trustee Vertone made a motion to nominate Jim Rebecca as Chairman of the meeting in the absence of President Tammen. The motion was seconded by Trustee Ferguson and carried unanimously. President Pro Tem Rebecca called the meeting to order at 8:00 a.m. Trustees answered present as follows: Trustee Joe Vertone, Trustee James Rebecca, Trustee Shawn Clisham, Trustee Charles (KC) Ferguson. President Tammen was absent. Also present, Fire Commissioners Goode, Dix and McLaughlin. Markus Rill; Present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

Chief Smith noted for the record that the Wheeling Township Board has reappointed Trustee Clisham to the Prospect Heights Fire Protection District board for a new three-year term.

ELECTION OF OFFICERS.

Trustee Vertone nominated Trustee Rebecca as president, Trustee Vertone as secretary and Trustee Clisham as treasurer for the coming year. The nominations were seconded by Trustee Clisham and carried unanimously.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE APRIL 18, 2023, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Vertone presented the secretary's report and the minutes of the April 18, 2023, meeting minutes. After a short discussion Trustee Clisham made a motion to approve the minutes as submitted with a second by Trustee Vertone. The motion carried unanimously.

TREASURER'S REPORT DATED APRIL 30, 2023

Trustee Clisham presented the Treasurer's report for the month ending April 30, 2023, pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the ambulance billing, cash flow, disbursements, and income.

After a short discussion, Trustee Vertone made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Vertone, Rebecca, Clisham, Ferguson.
Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail report for May 22, 2023. Deputy Chief Jones reviewed the highlighted items on the check detail reports with an explanation of the items. He noted the bill for Industrial Organizational Solutions for testing; Pierus for the newsletter printing; HFS Bureau of Fiscal Operations for GEMT reimbursement.

After a short discussion, Trustee Clisham made a motion to pay the invoices from the report dated May 22, 2023, with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Vertone, Rebecca, Clisham, Ferguson

Nays: Zero.

CITIZENS TO BE HEARD.

None

OLD BUSINESS

CHIEF'S REPORT

Chief Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid. Chief Smith also reported regarding the analytics with respect to overlapping calls. He also noted mutual aid given and received and that ambulance billing revenue was significantly higher primarily due to the GEMT ambulance fees that were received by the district.

NEW BUSINESS.

DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY.

Pursuant to statute, the initial meeting of the Decennial Committee on Local Government Efficiency was called to order by President Rebecca at 8:20 am. A quorum was present. There were no citizens to be heard. Chief Smith reported on the process relative to the committee and indicated that it was composed of the Board of Trustees of the Fire District, Chief Smith and Deputy Chief Jones and the three fire commissioners. President Rebecca appointed the members of the Board of Trustees of the Fire District, Chief Smith and Deputy Chief Jones as well as Commissioner Goode, Commissioner Dix and Commissioner McLaughlin as the members of the committee. Chief Smith indicated that the starting point for the discussions and evaluation should be the comprehensive plan adopted by the district. President Rebecca advised that the committee would consider the report and the comprehensive plan at the next meeting. Trustee Clisham made a motion to adjourn the committee meeting at 8:28 AM with a second by Trustee Vertone. The motion carried unanimously.

DESIGNATION OF OPEN MEETINGS ACT OFFICIALS AND FREEDOM OF INFORMATION ACT OFFICIALS.

Both the Open Meetings Act and Freedom of Information Act require that certain individuals be designated as Open Meetings Act officials and Freedom of Information act officials. President Rebecca designated Chief Smith as the Open Meetings Act official and Chief Smith and Deputy Chief Jones as the Freedom of Information Act officials.

BOND REFERENDUM REPORT.

Chief Smith provided the certified results of the bond referendum election held April 4, 2023, which he received from the Cook County Clerk. The clerk officially declared that the referendum was successful and passed. Chief Smith noted that the referendum passed in all wards of the district. After a short discussion Trustee Ferguson made a motion to acknowledge and accept the certification of the election. The motion was seconded by Trustee Vertone and carried unanimously.

ADOPTION OF RESOLUTION R2023-002, A RESOLUTION ADOPTING AND AUTHORIZING AN INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING WITH THE HOUSTON GALVESTON AREA COUNCIL.

Chief Smith indicated that he had undertaken some research with respect to cooperative purchasing agreements and requested that the Board adopt the resolution allowing him to execute a contract with the Houston Galveston Area Council for cooperative purchasing of equipment, apparatus, materials and supplies. After a short discussion Trustee Ferguson made a motion to approve resolution R 2023-002 adopting and authorizing an interlocal contract for cooperative purchasing with the Houston Galveston Area Council. The motion was seconded by Trustee Vertone and carried unanimously.

REVIEW AN ADOPTION OF ORDINANCE 2023-001, AN ORDINANCE EXPRESSING OFFICIAL INTENT REGARDING CERTAIN EXPENDITURES TO BE REIMBURSED FROM PROCEEDS OF AN OBLIGATION TO BE ISSUED BY THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT, COOK COUNTY, ILLINOIS.

Attorney Daday indicated that there were going to be some expenditures by the District prior to the sale of the bonds and receipt of bond funds relative to the purposes of the bond referendum. In order to recapture those costs from the bond issue and receipts the ordinance needed to be adopted.

The President announced that the District has developed a list of corporate purposes and capital projects for which it reasonably expects to reimburse itself for the expenditures related thereto with the proceeds of an obligation and that the Board of Trustees would consider the adoption of an ordinance expressing its official intent with regard to such expenditures.

Whereupon Trustee Clisham presented and Secretary Vertone read by title an ordinance as follows, a copy of which was provided to each Trustee prior to said meeting and to everyone in attendance at said meeting who requested a copy: An Ordinance Expressing Official Intent Regarding Certain Expenditures To Be Reimbursed From Proceeds Of An Obligation To Be Issued By The Prospect Heights Fire Protection District, Cook County, Illinois. Trustee Clisham made a motion to approve ordinance 2023-001 with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Vertone, Rebecca, Clisham, Ferguson
Nays: Zero.

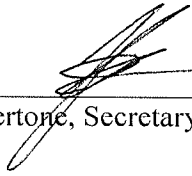
OTHER MATTERS

President's Report: None

Attorney's Report: Attorney Daday requested a closed session pursuant to 5 ILCS120/2C11, litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent and (21) discussion of minutes of closed meetings for purposes of approval or semiannual review as mandated by section 2.06.

ADJOURNMENT. Trustee Clisham made a motion to adjourn to closed session pursuant to 5 ILCS120/2 C 11, litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent and (21) discussion of minutes of closed meetings for purposes of approval or semiannual review as mandated by section 2.06 at 8:39 AM with a second by Trustee Vertone. The motion carried unanimously as follows:

Ayes: Vertone, Rebecca, Clisham, Ferguson.
Nays: Zero.



Joe Vertone, Secretary