

**MINUTES OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING OF JUNE 21, 2022**

President Jon Tammen called the meeting to order at 8:00 a.m. Trustees answered present as follows: Jon Tammen, Joe Vertone, Trustee James Rebecca, and Charles (KC) Ferguson. Trustee Shawn Clisham was absent. Also, present ex officio: Chief Drew Smith, Deputy Chief Tim Jones, and Attorney Stephen G. Daday.

SECRETARY'S REPORT

CONSIDERATION OF THE MINUTES OF THE MAY 17, 2021, MEETING OF THE PROSPECT HEIGHTS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Vertone presented the minutes for approval. After a short discussion, Trustee Ferguson made a motion to approve the minutes with a second by Trustee Vertone. The motion carried unanimously.

TREASURER'S REPORT

Deputy Chief Jones presented the Treasurer's report for the month ending May 31, 2022, pursuant to the attached sheets. Discussion was had with respect to the status of accounts. Discussion was had regarding the ambulance billing, cash flow, disbursements, and income.

After a short discussion, Trustee Vertone made a motion to approve the Treasurer's report as submitted and accept the cash flow spreadsheet, with a second by Trustee Rebecca. The motion carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson
Nays: Zero.

PRESENTATION OF THE BILLS

Deputy Chief Jones presented the bills for payment pursuant to the check detail report for June 8, 2022. Deputy Chief Jones reviewed the highlighted items on the check detail reports with an explanation of the items. He noted the bill for Aladtec Inc for scheduling software; Fitness Connection for a treadmill for station 39 purchased from the foreign fire insurance fund; the cost for the spring newsletter; the purchase with the district credit card of 15 beds for station 9 and 39 in the total amount of \$4937.82; the Taylor Plumbing bill for a new water heater in the amount of \$8870; GS flooring for station 9 flooring in the amount of \$1324. He also noted that fuel costs were up approximately \$500 per month.

After a short discussion, Trustee Vertone made a motion to pay the invoices for the report dated June 8, 2022, with a second by Trustee Ferguson. The motion carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson.

Nays: Zero.

CITIZENS TO BE HEARD.

None

OLD BUSINESS

CHIEF'S REPORT

Chief Drew Smith reviewed his monthly report. Chief Smith discussed the call volume report and mutual aid. Chief Smith also reported regarding the analytics with respect to overlapping calls. He noted the ambulance billing revenue the training report and Fleet repair report. Chief Smith noted that ambulance billing revenue and collections are up primarily due to the change with respect to the Medicaid payment and reimbursement program. Chief Smith also reviewed the Trustees' Monthly Event Calendar and indicated that all matters were scheduled or in process. He also discussed the possibility of a tax referendum in the future.

NEW BUSINESS

Authorization and approval of the hiring of three additional full-time firefighters/paramedics. After a short discussion Trustee Vertone made a motion to approve the hiring of the three additional firefighter/paramedics with a second by Trustee Rebecca. The motion carried unanimously as follows:

Ayes: Tammen, Vertone, Rebecca, Ferguson.
Nays: Zero.

Approval of the annual audit. Deputy Chief Jones reported that the audit had been prepared and disseminated. In reviewing the management letter and the audit there were no material issues noted. After a short discussion Trustee Ferguson made a motion to accept the audit with a second by Trustee Vertone. The motion carried unanimously.

Approval of Collective Bargaining Agreement between the Prospect Heights Fire Protection District and Teamsters Local 700. Chief Smith reported that after negotiations, the parties have agreed to a tentative collective bargaining agreement subject to the approval of both the district and the union. Chief Smith reviewed the relevant portions of the agreement that had been changed from the prior agreement. He also noted that the union had approved the agreement. After a short discussion Trustee Vertone made a motion to approve the collective bargaining agreement between the Prospect Heights Fire Protection District and Teamsters Local 700. The motion was seconded by Trustee Rebecca and carried unanimously as follows:


Ayes: Tammen, Vertone, Rebecca, Ferguson.
Nays: Zero.

OTHER MATTERS

President's Report: None

Attorney's Report: Attorney Daday requested a closed session pursuant to 5 ILCS 120/2 C (1), (2) (5) the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body; collective negotiating matters between the public body and its employees or the representatives, or deliberations concerning salary schedules for one or more classes of employees; the purchase or lease of real proper; the setting of a price for sale or lease of property owned by the public body period.

ADJOURNMENT. Trustee Rebecca made a motion to adjourn to closed session at 9:02 AM with a second by Trustee Vertone. The motion carried unanimously.



Joe Vertone, Secretary